



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 19th June 2024 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr M Mason (Chair), Cllr M Collins, Cllr K Hickson, Cllr J Hughes, Cllr C Judge, Cllr D McCall, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne, Clerk/RFO

24.21 Public Participation (limited to 15 minutes) No members of the public present.

24.22 To Receive Apologies for Non-Attendance Received from Cllr P Birchley.

24.23 To Receive Declarations of Interests or Requests for Dispensation None Received.

24.24 To Receive & Approve the Minutes of the Annual Council Meeting held on 15th May 2024
The minutes of the meeting held on 15th May 2024 were approved as a true and accurate record and were signed by the Chair.

24.25 Council

- i. Reports from external bodies: Cllr Wyatt reported that he and Cllr Read had attended the *Bucks Council Parish Planning Forum* online meeting and would circulate the presentation slides when they were available.
Cllr Wyatt had attended an *Arla/Olleco Liaison meeting* where it was reported that the construction of the packaging plant would be completed by September 2024. There had been an increase in reports of smells from the Olleco plant. It was agreed that should any member of the public report smells from the site that this be reported to Cllr Wyatt
- ii. Outstanding actions: Council reviewed and updated the outstanding actions list.
- iii. Safety of Electric-powered Micromobility Vehicles and Lithium Batteries Bill: Council considered the request from the Office of Lord Foster and Electrical Safety First to support the Bill. It was agreed that this was an important safety issue and Council agreed to support the campaign and Bill. **ACTION: Clerk**

24.26 Finance & Staffing

- i. Council received the draft minutes of the Finance & Staffing Committee meeting held on 20th May 2024 and noted their recommendations:
 - a) 2024/2025 Reserves: It was resolved to approve the allocation of Reserves for 2024/2025.
 - b) Financial Regulations: It was resolved to adopt the revised Financial Regulations following the recent NALC update.
- ii. Grant application from St Michael's Little Angels Toddler Group for £500: An application for £500 towards the purchase of equipment for the newly formed toddler group was considered. **It was resolved to approve the grant application from St Michael's Little Angel's Toddler Group for £500 for the purchase of equipment.** **ACTION: Clerk**
- iii. Financial reports: The balance sheet and income and expenditure reports for April and May 2024 were noted. Income at 31st May 2024 was £165,019 and expenditure £73,753. The bank reconciliations were checked by Cllr Wyatt.
- iv. The June 2024 payments totaling £43,090.08 were approved and income of £11,928.68 noted.

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
17/05/2024	ASL Zorb Mania	Festival slide, Zorbs, inflatable darts	£1,250.00	£-	£1,250.00
04/06/2024	Buckland Landscapes	Park maintenance May 2024	£1,380.36	£276.07	£1,656.43
05/06/2024	Buckland Landscapes	Additional cut & Strim 30th May 2024	£750.00	£150.00	£900.00
10/06/2024	Bucks Search and Rescue	Festival marshalling	£600.00	£-	£600.00
01/06/2024	Goldleaf Groundcare	Hedges footpaths Maintenance	£534.67	£106.93	£641.60
24/05/2024	Milton Keynes Play Assoc	Teen Play in the Park 23/8/24	£990.00	£-	£990.00
17/06/2024	Next Level Productions	Festival Audio Services	£901.20	£180.24	£1,081.44
24/05/2024	Richard Buxton Solicitors	Planning appeal legal services	£10,000.00	£2,000.00	£12,000.00
30/05/2024	Richard Buxton Solicitors	Planning appeal expert services	£2,500.00	£500.00	£3,000.00
23/05/2024	Roo's	Repair to playpark / MUGA	£8,375.00	£-	£8,375.00
15/05/2024	Sam Self	Removal of Trim Trail final payment	£3,700.00	£-	£3,700.00
31/05/2024	E.Sharp (Electrical) Ltd	Streetlight repairs x9	£911.53	£182.31	£1,093.84
01/06/2024	Ken Workman	Park keeper duties May 2024	£1,359.00	£-	£1,359.00
08/05/2024	Your Café in the Park	Cleaning RKP Apr 24	£600.00	£-	£600.00
18/06/2024	Your Café in the Park	Cleaning RKP May 24	£620.00	£-	£620.00
13/06/2024	Drax	Streetlight Electricity May 2024	£1,617.24	£323.45	£1,940.69
			£36,089.00	£3,719.00	£39,808.00

24.27 Facilities & Events

- i. AWP security fencing: Cllr McCall reported that the additional security fencing to the AWP had been installed and plates around the lock had been added.
- ii. AWP drainage: Cllr McCall reported that he would be seeking advice regarding the installation of a drainage trench to alleviate the flooding of the pitch. **ACTION: Cllr McCall**
- iii. Stream: An additional bacterial testing of the stream water with samples from different areas would be carried out.
- iv. Homeless person: A homeless person was living in a tent in the woods at the edge of the park. The police had been made aware and had informed Council that the homeless person was seeking help from all the necessary homeless charities.
- v. ACFC main pitch: Cllr McCall reported that he was awaiting a response from the football club on the proposal to relocate the main pitch.
- vi. Zip wire & gym equipment: A pre-installation meeting would take place next week with the contractor.
- vii. Family Festival: Cllr Judge reported on the Family Festival which had been well attended. The outsourced car park marshalling had been a great success as had the use of the meadow pitch for parking. The feedback forms completed by visitors and stall holders were being reviewed. The possibility of creating a programme for next year's event would be explored. The event's charity partner, Kirby's Heard, had raised £1848.
- viii. Rounders pitch: Cllr Hickson sought agreement from Council to mark out a rounders pitch in the park while the football pitches were not being marked out. Cllr Hickson had carried out a short poll over social media with positive results especially from local uniformed groups. The Park Keeper had agreed to mark out the pitch. **It was resolved to mark up a rounders pitch close to one tree hill during July and August 2024 at an estimated cost of £250.**
ACTION: Cllr Hickson
- ix. Council noticeboards: It was noted that Wendover Sheds, a local community group, had agreed to carry out restoration work on the Council's three noticeboards. They would charge for materials and a contribution towards insurance costs.

24.28 Highways & Streetlights

- i. Traffic calming update : Cllr Hughes reported that a resident had raised a query regarding the traffic calming installation at the junction of London Road and Tomkins Close as the proposed slope distance was a cause for concern. This concern had been forwarded to Bucks Council and a meeting had been arranged for next week regarding issues with the installation. **ACTION: Cllr Hughes**
- ii. Traffic calming zone 1 funding: It was agreed that Cllr Hughes would officially write to Bucks Cllr Mike Collins requesting clarification on the Zone 1 funding arrangements and the amount available as it was understood that the funding sources had changed from S106 funds to Developer Led Funding. **ACTION: Cllr Hughes**
- iii. Illuminated bollards: Cllr Hughes reported that all faulty illuminated bollards had been reported to Bucks Council. To date Bucks Council have confirmed that 2 illuminated bollards near the Shell garage are to be replaced.
- iv. Weston Road verges: It was agreed that Cllr Hughes would provide Council with costed options for the management of the verges in Weston Road. **ACTION: Cllr Hughes**
- v. Streetlights: A meeting with neighbouring parish councils had been organised by Halton PC to discuss environmentally friendly lighting options and sustainable maintenance contracts. Cllr Hughes and the Clerk would attend. **ACTION: Clerk/Cllr Hughes**

Cllr Hughes would contact Bucks Council to ask when the sheared off streetlight at the China Water roundabout would be removed. **ACTION: Cllr Hughes**

24.29 Planning Committee

- i. The minutes of the 9th May 2024 and draft minutes of the 6th June 2024 Planning Committee meetings were noted.
- ii. Neighbourhood Plan Review: It was noted that the Neighbourhood Plan review public consultation would take place on 26th & 27th September 2024.

24.30 It was resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

24.31 Land North of Brandon Close Appeal (APP/JO405/W/24/3342894)

Cllr Read provided an update on the appeal hearing which would take place over six days starting on 22nd August 2024

The meeting closed at 8.38pm

Signed.....Date