

**The minutes of Aston Clinton Parish Council meeting held on Wednesday 4th
September 2019 at the Aston Clinton Parish Meeting Room, London Road, Aston
Clinton, HP22 5HL**

Present

Cllr Tubb (Chairman)

Cllr Read

Cllr Ronson

Cllr Judge

Cllr Mason

Cllr Wyatt

Cllr Howard

In attendance

Clerk: E Barry and S. Kenny (recording) 4 member of the public were in attendance

19.098 Apologies

Apologies were received from Cllrs Watton, Duffield & Simpson. Cllr Tubb announced and accepted the resignation of Cllr Stewart.

19.099 Declarations of Interest: For councillors to declare any personal and/or prejudicial interest in items on the agenda.

There were none

19.100 To approve the minutes of the Parish Council meeting held on 7th August

PROPOSED by Cllr Read SECONDED by Cllr Mason, AGREED and signed by the Chairman.

19.101 Public Participation

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

The following matters were raised:

- The fountain in the village was still in need of repair. Cllr Tubb explained that the money was available, but it was an extremely busy time for the PC and this project would be actioned as soon as resources were available.
- Concerns over the deterioration of service at the village pharmacy. It was agreed that it has been going downhill and the doctors waiting 5 weeks for an appointment. Cllr Read explained that any complaints need to be addressed to CCG. Cllr Paternoster reported that AVDC had approached the CCG on a number of occasions and that they hadn't responded.
- A member of the public passed on their congratulations on Astonbury, well done for all the hard work, great success.

19.102 Any reports from external bodies – None.

Unitary Consultation: Cllr Mason reported the new authority are engaging with local people, community groups, healthcare and residence for feedback on community boards and how to engage with councils. There is a link to the website which Cllr Mason will put onto the ACPC website. The proposal asks for the number of community boards, 11-19 boards, the smaller number of boards the larger area it will encompass. We need to look into how many boards the Council will serve us. There are 5 district councils. Deadline is 30th September, Cllr Mason agreed to produce a summary.

19.103 Clerk's Report

The Clerk introduced the new Assistant Clerk, Sue Kenny and explained that she will be working from the Parish Council Offices, Monday to Friday, and generally between the hours of 8.30 & 1.30.

The Clerk then went on to report the following:

- Following yet another successful Astonbury event, we are now looking towards Remembrance Sunday and Santa's Float, and as always, hoping to have as many councillors available on the day as possible.
- The main activities over the coming months that will have an impact on residents and visitors to the park are:
 - The PC's yearly play park maintenance programme of repairs and this year, possible replacements, following a very busy summer in the park. The Facilities Committee will also be looking at available S106 funds for the possible installation of new play and activity equipment.
 - Installation of the temporary accommodation for the café, soft play and football club changing rooms in the small car park adjacent to the Churchill Hall. Contractors will be arriving mid September to start installing the temporary structures with the plan for the café to move over mid October.
 - Demolition and construction of the new community centre is currently on target to take place at the end of October. Further details will be provide by the community centre committee chair later in the meeting.
- Budget setting time is also upon us and the council will be reviewing current financial year budgets and looking at next years priorities over the next couple of months.

19.104 Finance and Staff Committee

i. Month-end report August 2019 and budget status –

Cllr Tubb talked through the accounts for August which had been circulated by the clerk and the Clerk reported that a new nominal code had been added for Temporary Accommodation and any sums already reported, moved to that code. The accounts

showed a total income for the year to-date as £224,733 (81.7%of budget). Total expenditure was £ £148,019 (53.8%of budget). There were no queries.

ii. Risk Register –

the document reformatting had now been completed.

iii. Update on recruitment and current staffing -

an offer had been made for a new Park Keeper and he had verbally accepted and would be starting on 23rd September.

iv. Any payments to be agreed –

The clerk had circulated the list of invoices for August. She highlighted the payment to Georisk for Ground investigation works and the fact that Cllr Read was trying to obtain a discount for this but there were no guarantees that he would be able. It was AGREED to approve to the full amount but adjust if a discount was granted.

MOTION: To approve the payment of outstanding invoices PROPOSED Cllr Ronson SECONDED Cllr Mason and AGREED.

Invoices to September 2nd 2019					
Date	Company	For	Amount £	Vat £	Total £
01/09/2019	Bowls Club Cleaning	Bowls Club cleaner fee from May 04/05/19 until August 31/08/19	£ 160.00		£ 160.00
31/08/2019	E Sharp (Electrical) Ltd	15, Overstrand street light repairs	£ 189.76	37.95	£ 227.71
22/08/2019	Café in the Park	Toilet Rolls	£ 44.28	£ 8.85	£ 53.13
22/08/2019	Café in the Park	Cleaning of toilets WC 29/07/19 and WE 01/09/19	£ 262.50		£ 262.50
22/08/2019	Café in the Park	Cleaning of toilets WC 01/07/19 and WE 28/07/19	£ 210.00		£ 210.00
22/08/2019	Café in the Park	Cleaning of toilets WC 03/06/19 and WE 30/06/19	£210.00		£ 210.00
22/08/2019	Fire FM	PC and YC -Maintenance of Fire Extinguisher, Fire blanket	£ 90.00	£ 18.00	£ 108.00
22/08/2019	Fire FM	Café invoice -Maintenance of Fire Extinguisher, Fire blanket	£ 90.00	£ 18.00	£ 108.00
21/08/2019	E Sharp (Electrical) Ltd	Labour costs and Materials for 4, Roseberry Road and 3, The Plesuance	£ 251.40	£ 50.29	£ 301.69
21/08/2019	E Sharp (Electrical) Ltd	Labour costs and Material to replace faulty kitchen socket	£ 57.02	£ 11.40	£ 68.42
20/08/2019	R. B. Tree Care	Complete all tree works at St. Michaels Church	£ 210.00		£ 210.00
16/08/2019	NPOWER	Electricity	£ 703.01	£ 140.61	£ 843.62
16/08/2019	WICKSTEED	Roundabout - Honeycombe Whirl Seats, M8 Pent key	£ 234.50	£ 46.90	£ 281.40
14/08/2019	Viking	Office Chair	£ 59.99	£ 12.00	£ 71.99
07/08/2019	R. B. Tree Care	Plant three Laurel trees behind bus stop on London Road	£ 100.00		£ 100.00
30/07/2019	Frank Cooper and Son Limited	Grounds Maintenance grass cutting and wild flower area	£ 1,302.08	£ 260.42	£ 1,562.50
29/07/2019	Hatters Amusements	Rides Supplied - Chairplanes and Swinboats	£ 300.00		£ 300.00
14/07/2019	Combined Playground Services Ltd	Annual Playground inspection	£ 350.00		£ 350.00
31/05/2019	Frank Cooper and Son Limited	Football Pitch -Renovation works, Overseed and Spring fertiliser	£ 2,134.00	£ 426.80	£ 2,560.80
01/04/2019	BMKALC	Balc, NALC and LCR Subscription	£ 619.27		£ 619.27
					£ 8,609.03
Astonbury 17th August 2019 Invoices					
29/08/2019	PPL PRS United for music	The Music Licence	£ 138.26	£ 27.65	£ 165.91
22/08/2019	Café in the Park	Astonbury Band Tab on 17/08/19	£ 61.40	£ 12.28	£ 73.68
21/08/2019	UK Securty Group	Security Services for Astonbury event	£ 600.00	£ 120.00	£ 720.00
17/98/2019	Miranda	Astonbury 3.5 hours and Bin emptying 2 hours	£ 92.25		£ 92.25
17/08/2019	ASL Advanced Sports Ltd	Iron Man Slide, Bouncy Castle, Target goal hire	£ 1,400.00		£ 1,400.00
17/08/2019	Hatters Amusements	Rides supplied - Swin Boats	£ 450.00		£ 450.00
02/08/2019	Entertec Entertainment Technology	Site Production services	£ 6,700.00	£ 1,340.00	£ 8,040.00
23/07/2019	Touching Cloth Loo Hire	Chemical Toilet Coldwash	£ 550.00		£ 550.00
					£ 11,491.84
Community Centre Invoices - APPROVED by committee					
16/08/2019	Georisk Management Limited	Geoenvironmental Assessment ground investigation and preparing of report	£ 3,750.00	£ 750.00	£ 4,500.00
28/08/2019	Portable Offices	Upfront 12 week hire cost	£ 15,735.60	£ 3,147.12	£ 18,882.72
					£ 23,382.72
Direct Debits FY1:					
02/09/2019	Aylesbury Vale District Council AV	Bin emptying	£ 216.60	£ -	£ 216.60

19.105 Planning Committee:

Cllr Wyatt reported the following:

104-142 London Road; re demolition works, these began prior to survey but the Planning Committee were working hard to stop any further work

Weston Farm: 400 houses, first phase 157 houses, the Committee had concerns regarding 3-storey buildings and one bedroom apartments. Looking at S106 monies regarding traffic calming, planting fruit and berry trees within the border and bird and bat boxes. There will be two entrances to the site, one on main road and one on Broughton Road. No objection to this development providing the caveats have been done.

11 London Road; 7 dwellings and associated access application had been rejected

19.106 Facilities Committee

i. Reports from the Committee –

Cllr Read read out a summary of the minutes of the Facilities Committee held on the 28th August which included the following:

- Park facilities – a weekly inspection is currently taken by Cllr Judge. Once the new park keeper is on board he may take over this task. The Juy RoSPA inspection report had been reviewed by the Committee, with plans for a number of repairs and possible replacements. It had been agreed that a working party will look into this.
- The discussion on a potential separate area for 2-5 year olds has been deferred for now until we have completed the current repairs.
- Temporary Accommodation; Football club storage has been agreed. The temporary accommodation will arrive on 16th September.
- Project S106 for cricket club equipment has been agreed.
- Grounds Maintenance; on going problem with footpaths, technically they would be under BCC, however after further investigation revealed that this had been devolved to the Parish Council.

ii. Village footpaths –

The Committee had agreed that there was an urgent requirement for remedial works to some of the village footpaths. A quote had been obtained from one of the Parish Council's preferred suppliers and although attempts had been made to get two further quotes, this was proving difficult.

MOTION: to agree quote for remedial works to village footpaths in the amount of £5,250, was PROPOSED by Cllr Ronson, SECONDED by Cllr Read and AGREED.

iii. Gates to Village

Cllr Wyatt had suggested the idea for gate features to the entrances of the village. There were concerns from members of the Council on how this would look after time and potential maintenance issues. Cllr Mason suggested improved signage to be incorporated with the speedwatch sign. The Clerk suggested that the Parish Council Assistant research gate features and Cllr Mason research sign options, including costs and that it be presented to Parish council for decision at a later date.

iv. Damage to sign on Lower Icknield Way –

it as reported that their had been damage to the Lower Icknield sign. This would be looked into.

v. Events:

- Astonbury – Cllr Tubb reported that Astonbury had come in under budget and aske the Parish Council to make a decision on whether to hold next years event. She explained that the earlier the decision was made, the easier it would be to get sponsorship for the event.

MOTION: to approve next year’s Astonbury event was PROPOSED by Cllr Ronson and SECONDED by Cllr Judge.

- Other events

19.107 Community Centre Committee

Cllr Tubb provided an update on the tender process.

Cllr Tubb opened the meeting to members of the public again to raise any questions

The following matters were raised:

- School hedge was overhanging the footpath and needed cutting back. Although this was the responsibility of the school, it was **AGREED** that the Assistant Clerk would email the school asking them to trim it.
- Hedges outside property boundaries – and whether that was acceptable
- Reports of dogs in the LEAP area at the Bovis Homes site – Cllr Wyatt **AGREED** to talk to Bovis Homes rep asking them to put up signs.

19.108 Date of Next Meeting

Wednesday 2nd October

Signed.....Date.....