

**The minutes of Aston Clinton Parish Council**  
**Meeting held on Tuesday 17<sup>th</sup> December at 7pm at the Aston Clinton Parish Meeting**  
**Room, London Road, Aston Clinton, HP22 5HL**

**Present:**

Cllr Tubb (Chairman)  
Cllr Read  
Cllr Judge  
Cllr Wyatt  
Cllr Howard  
Cllr Watton  
Cllr Ronson  
Cllr Duffield

**In attendance**

Clerk: E Barry and S Kenny (recording)

5 members of the public were in attendance

It was RESOLVED that due to the confidential nature of the business to be transacted, the press and public will be excluded from this meeting, under the Public Bodies (Admission to Meetings) Act 1960, for item 19.152 (ii) of the agenda - PROPOSED by Cllr Howard  
SECONDED Cllr Ronson and AGREED

**19.144 Apologies –**

were received from Cllr Simpson & Cllr Mason

**19.145 Declarations of Interest:**

there were no declarations of interest

**19.146 To approve the minutes of the Parish Council meeting held on 6<sup>th</sup> November and the Extraordinary Meeting of the Parish Council held on 4<sup>th</sup> December**

PROPOSED by Cllr Duffield SECONDED by Cllr Judge, AGREED and signed by the Chairman

**19.147 Public Participation:**

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

The public made the following points:-

- Traffic around the garage and parking along Aylesbury Road is getting dangerous.
- Builders developing a property are making a mess on the path along Aylesbury Road, Cllr Read suggested sending a letter to the owners.
- Someone was injured in one of the Brook Street new estates, a reoffender assaulted a lady who is still in hospital, she lives in new Bovis maisonettes that belong to Bromford Housing Association.

### **19.148 Council:**

#### **i. Reports from external bodies –**

Cllr Read attended the Luton Airport expansion, passenger figures will increase by 80% over the next 5 years this is from 0600 – 2300. Building a new terminal and connection from Luton Station to the airport. The flight path will be negotiated next year.

#### **ii. Cllr Watton –**

attended the Aylesbury Garden Town meeting, looking at plans for a greener area by 2050, cycle paths, walking paths, however 16,000 new houses to be built, they will be engaging all local parish councils.

#### **iii. Cllr Watton also attended a communication meeting in Aylesbury, generally it was to enable local parish councils to communicate with their residents.**

### **19.149 Clerk's Report**

The Clerk reported the following:

It had been a very busy year for parish council staff and parish councillors. With the year coming to an end, the Parish Council are in the process of finalising budget's, preparing for Santa's float, installing a temporary path to the play park, and seeing the café tenants and park users settling into the temporary accommodation.

Next year brings a number of projects including a programme of repairs to worn out play park equipment, the restoration of the A Molique fountain, potential floodlight replacements to the AWP, new facilities for the Tennis club and new equipment for the cricket club – all funded from S106 funds. The community centre building is due to be completed in September of next year when we hope to start returning the park back to its best and parking to full capacity. Thank you for bearing with us through all of this upheaval and we ensure that we are doing our best to make things as easy as possible for park users through the build process.

The Clerk then handed over to the Chairman who thanked everyone who helped with the Community Centre project, in particular Keith Loxley and Giles Holder and residents who had volunteered their time for Remembrance Sunday, Santas float and many other activities including Ashley Judge, Paul Watton, Chris Ronson and David McCall.

### **19.150 Finance and Staff Committee**

#### **i. Month-end Accounts & Budget Status –**

The Clerk reported total income received to date excluding S106 funds = £271,068 – 98.5% of total budget with 3.5 months to year end, expenditure excluding community centre S106 budget and temporary accommodation spend = £110,364, 49% of budget. £50,000 of Community Centre budget not coming from S106 funds will be carried forward to next years budget in the form of earmarked reserves.

#### **ii. Community Centre -**

Total expenditure to date = £142.847, invoices pending to pay £52,000.

- Income/Expenditure £194,000 funds received expenditure £190,000 – on budget to date.

- Cash flow/schedule of payments - Next payment from Edgar Taylor will be slightly higher than estimated as first payment was lower.

**iii. Draft Budget 2020/21 –**

The Clerk reported that the first draft of the budget, which included the recommendations from the committees had been discussed at F&S, with recommended modifications to be incorporated. It will then be re-presented to F&S with the final draft being ready for the January parish council meeting, where the precept figure will be agreed and sent to AVDC after.

**iv. Risk Register –**

An item had been added for claiming back VAT on the Community Centre contractor payments but deemed as low risk at this stage. Would need keeping an eye on though. Currently 18 items on the risk register. Cllr Tubb suggested looking at reducing some of the older items where possible.

**v. Any payments to be agreed –**

1 invoice for Café toilet cleaning will be held back as council waiting on response regarding change to temporary accommodation, last months would be paid.

**MOTION:** to approve the payment of outstanding invoices PROPOSED Cllr Ronson  
SECONDED by Cllr Watton and AGREED

**19.151 Planning Committee:**

**i. Planning Committee report – Cllr Wyatt read the following report from the latest planning meeting.**

19/03787/APP 6 Longcroft Single storey side extension - RESOLVED: No objection

19/03879/APP 16 Lower Icknield Way Single storey front/side and rear extensions and two storey side and rear extension - RESOLVED: NO objection

19/03922/APP 12 Green End Street Two storey side extension and single storey front extension and demolition of garage. Widening of driveway.- No objection

19/04008/AAD Mercedes-Benz Retail Group UK Ltd Unit 1 Aesop Business Park Aesop Road 2no. Free standing illuminated entry signs (Retrospective) - Objected on the following grounds: Planning approval was applied for after the sign was erected and contrary to what is stated in the application form details, the sign is visible from the road. The Parish Council asks that the local planning authority checks that the conditions of the development itself with regard to visibility from the Road have been followed and upheld.

**19.152 Facilities Committee**

**i. Reports from the Committee –**

temporary path now in place. CCTV will be placed on top of the MUGA. Cricket – new nets AVDC have agreed the quote.

**ii. Gordon Smith Memorial Plaque –**

Cllr Ronson suggested it be placed on a plinth in the park and all agreed subject to the agreement of the family.

**MOTION:** to agree placement of the Gordon Smith Memorial Plaque PROPOSED Cllr Howard  
SECONDED Cllr Ronson and AGREED

**iii. Devolved Services/Aylesbury Town Council grass -**

**MOTION:** to agree increase in cost of service for 2020, to include taking on the VAHT verges - £1760 Aylesbury Town Council offered £340 PROPOSED Cllr Read, SECONDED Cllr Duffield all AGREED.

**iv. AWP Floodlights –**

Three quotes received. Replacing heads, LED lights, etc. Cllr Wyatt suggested quote number 1

**MOTION:** to agree funding through S106 and recommended quote from the Facilities Committee – PROPOSED by Cllr Ronson SECONDED by Cllr Wyatt and AGREED

**v. Tennis Club S106 Project – awaiting approval from AVDC.**

**MOTION:** to agree funding through S106 and recommended quote from the Facilities Committee up to a maximum of £44,000 – PROPOSED by Cllr Watton SECONDED by Cllr Howard and AGREED  
Abstention from Cllr Wyatt.

**vi. Events**

Santa's Float – Cllr Tubb requested volunteers, final preparations were discussed.  
VE Day 75 Celebrations – 3pm on Friday 8<sup>th</sup> May. Cllr Tubb suggested speaking with the churches in the village, RAF Halton and British Legion and hold a meeting. Mr Loxley said that the regiment Royal Buckingham were heroic in the area with many lost. ACTION: Assistant Clerk to co-ordinate.

**MOTION:** to agree to a course of action: PROPOSED by Cllr Howard, SECONDED by Cllr Ronson and AGREED

Other Events – there were none to report

**19.153 Community Centre Committee**

**i. Reports from the Committee –**

no committee meeting held for 2 months. Monthly site meetings have taken place and minutes are circulated by the Architects. Questions of concern regarding the lack of lighting during the hours of darkness, Edgar Taylor have put up a light now. Heavy rain has set the schedule back by a week but the contractors are hopeful they can make this time up later. First delegated authority decision – an item was AGREED in the amount of around £600.

**ii. Community Centre Quotes & proposals.**

**MOTION:** to approve Structural Engineers fee schedule – PROPOSED by Cllr Ronson SECONDED by Cllr Judge and AGREED.

**MOTION:** to approve yellow lining quote for disabled bays - PROPOSED by Cllr Ronson SECONDED by Cllr Judge and AGREED

At this point the public left the meeting

**19.152 The Fitness Division –**

outstanding payments for use of Park Facilities. Currently owes approx. £1,500. Cllr Tubb had tried a number of times to hold a meeting with the owner. Cllr Tubb had spoken with him and he said he would pay a substantial amount on Friday and the remaining in instalments in January. It was AGREED to do the following – the Clerk to write stating that a substantial payment needed to be paid by the Friday and if not

paid by 27<sup>th</sup> December, the permit to use the park would be suspended until all invoices paid in full. If not paid by the end of January 2020, then the permit would be revoked.

**MOTION: to agree course of action PROPOSED by Cllr Wyatt SECONDED by Cllr Read**

**19.154 Date of next meeting –**  
8<sup>th</sup> January 2020