



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 16th August 2023 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr M Collins, Cllr K Hickson, Cllr J Hughes, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk) & 1 member of the public

23.42 Questions and Comments from the Public. The member of the public was present to answer questions on agenda item 23.49iii for the removal of logs for use in a wood carving class.

23.43 To Receive Apologies for Non-Attendance. Received from Cllr P Birchley.

23.44 To Receive Declarations of Interest or Requests for Dispensation. None received.

23.45 To Approve the Minutes of the Council Meeting held on 19th July 2023

The minutes of the meeting held on 19th July 2023 were approved as a true and accurate record and were signed by the Chair.

23.46 Co-option to Council

The Clerk reported that the candidate had withdrawn their application. The vacancy would be readvertised. **ACTION: Clerk**

23.47 Council

i. Reports from external bodies: nothing to report.

ii. Draft CCTV policy: The draft CCTV policy was considered. **It was resolved to adopt the CCTV policy.** **ACTION: Clerk**

23.48 Finance & Staffing

i. Financial reports: The balance sheet and income and expenditure reports at 31st July 2023 were noted. Income was £158,351 and expenditure £80,512.

ii. Payments totaling £11,506.59 were approved and income of £6,274 was noted.

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
10/08/2023	Armadillo Lighting	AMP Floodlights Maintenance Visit: final payment	£ 750.00	£ 150.00	£900.00
01/08/2023	Goldleaf Groundcare	Grounds Maintenance August 2023	£866.67	£173.33	£1,040.00
02/08/2023	Ken Workman	Park Keeper Duties July 2023	£1,127.52	£0.00	£1,127.52
02/08/2023	Your Café in the Park	RKP Cleaning July 2023	£620.00	£0.00	£620.00
20/07/2023	Eco Rider	Explorer GT Electric Quad Bike	£4,458.25	£891.65	£5,349.90
			£ 7,822.44	£ 1,214.98	£ 9,037.42

23.49 Facilities & Events

i. Car park relining: Council considered quotes for the relining of the car park central area disabled and hatched bays and the zebra crossing. Cllr Read reported that the area would need to be swept prior to relining. **It was resolved to accept quote A for £850 from MB Lining to reline the central area disabled and hatched bays and zebra panel. 'No Parking' text is to be relined as well at a slight increase in cost.** **ACTION: Cllr Read**

ii. CCTV system maintenance: Council considered the quote from Tickford Security systems for the maintenance of the CCTV system. The contract had originally be awarded to another contractor earlier in the year (minute 22.103iii) but they had not been able to carry out the work **It was resolved to accept the quote of £295 for the first maintenance visit, with further annual maintenance costs of £195.** **ACTION: Clerk**

- iii. Request to take logs: A request to take two or three logs from the wood near the pond for use by a resident in their carving classes was considered and approved.
- iv. Non-resident ashes interment: A request for an ashes interment of a non-resident was considered. **It was resolved that given the connection with the village the ashes interment of Mr Roy Collins be permitted in the burial ground.** ACTION: Clerk
- v. Events: Cllr Mason reported that there had been two large events in the park during the last few months. Leap had held a very successful Schools Games event and Astonbury had had a successful music event.

23.50 Highways & Streetlights

- i. London Road traffic calming update: Cllr Wyatt reported that work was due to commence mid-September 2023.
- ii. Footpath weeds and hedge cutting: The Clerk reported that Cllr Ronson and the Assistant Clerk had listed all the footpaths and kerbs within the village that required weed removal and all devolved services hedges that required cutting back. Quotes had been sought from two contractors but were not available for consideration. Given the urgency of the work **it was resolved that the Ground Maintenance Working Group would appoint a contractor once the quotes had been received; up to a value of £2,000.** ACTION: Clerk

It was agreed that the Community Payback team be asked to carry out some siding of the footpaths. The Village Society would also be asked if they could carry out some footpath clearing when they next arrange a village tidy up. ACTION: Clerk

- iii. Stablebridge Road 30mph review: The Community Board had approved an application for funding in 2019 at a value of £19,727. The scheme was ready for implementation following the public consultation at a cost of between £10,000 and £12,000. The Community Board only has £3000 available for the project and is requesting that Council consider seeking alternative sources of funding for the shortfall of between £7,000 and £9,000.

Council agreed that the project was beneficial to the community and would seek alternative quotes from local town council depots for the implementation of the scheme which may reduce the cost. ACTION: Clerk

23.51 Planning Committee

- i. The draft minutes of the 2nd August 2023 Planning Committee meeting were noted.
- ii. Land north of Brandon Close: Having received a request from the Planning Committee Bucks Cllr M Collins 'called in' planning application 22/03943/AOP for 93 dwellings requesting that the planning decision be made by the Bucks Council Planning Committee and not by the delegated authority of the Planning Officer.

23.52 Resolved that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

Member of the public left the meeting

23.53 To Receive an Update on the RKP Lease

There was nothing to report.

The meeting closed at 7.46pm

Signed.....Date