



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 15th March 2023 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr M Collins, Cllr J Hughes, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt.

IN ATTENDANCE: Mrs S Payne (Clerk), PCSO Rose Paton & PCSO Lisa Steward (for agenda items 22.112 to 22.115) & 1 member of the public (for agenda items 22.112 to 22.120ii).

22.112 Questions and Comments from the Public. A member of the public informed Council that the newly installed LED floodlights at the tennis club were causing light pollution to the properties at Pavilion Gardens. The Tennis club had been informed and were researching solutions.

22.113 To Receive Apologies for Non-Attendance. Received from Cllr P Birchley.

22.114 To Receive Declarations of Interest or Requests for Dispensation. None declared.

22.115 To Receive a Report from Thames Valley Police. PCSOs Rose Paton and Lisa Steward reported on recent criminal activity in the area. There were no reported burglaries in Aston Clinton between January and March 2023 however there had been a number in Buckland. It was noted that when a spate of burglaries occurred a PCSO would visit those targeted and the area would be added to the patrol plan.

The issue of parking around the school at drop off and pick up times was discussed. Vehicles causing an obstruction to driveways should be reported to the police.

22.116 To Approve the Minutes of the Council Meeting held on 15th February and the Extraordinary Council Meeting held on 23rd February 2023.

The minutes of the meetings held on 15th and 23rd February 2023 were approved as a true and accurate record and were signed by the Chair.

22.117 Council

- i. Cllr A Goode's resignation: The resignation of Cllr Goode on 17th February 2023 was noted. The Clerk reported that as Bucks Council had not received a request for an election the procedure for co-option would be followed. Council agreed the poster design to advertise the vacancy and set a closing date for applications of 12th May 2023.
- ii. Reports from external bodies: Cllr C Judge reported that she had attended event management training. Cllr Collins reported that work on the Hamden Fields development was due to commence in the summer.
- iii. It was resolved to adopt the Health & Safety Policy. **ACTION: Clerk**
- iv. Annual Parish Meeting It was agreed to hold the Annual Parish Meeting on Wednesday 24th May 2023. All local groups and organisations who had been issued a grant would be asked to provide a report. Refreshments would be provided. **ACTION: Clerk**

22.118 Finance & Staffing

- i. Interim internal audit: Council noted the contents of the interim internal audit report which concluded that, in the areas examined, Council had effective systems in place.
- ii. Office & car park electricity quotes: The Clerk reported that as of 13th May 2023 the Council's office electricity supply would be out of contract. **It was resolved to move to a 12-month contract with British Gas Lite when the contract was up for renewal.**

The supply of electricity to the car park lights was out of contract and currently a variable rate was being charged. **It was resolved to move to a 12-month contract with British Gas Business.**

- iii. **Aston Clinton School grant application:** An application for a £9,756 grant towards increased travel costs for swimming lessons was considered. The school was no longer able to use Green Park for lessons, travel costs had increased as lessons now took place in Aylesbury. It was agreed that further information was required regarding the contribution from parents and the school's PTA as well as greater clarity on the increased charges at Green Park which led to the decision to move the lessons to Aylesbury. It was agreed that the school and the Bucks Cabinet member for education be contacted. **ACTION: Cllr Collins**
- iv. The balance sheet and income and expenditure reports at 28th February 2023 were unavailable and would be presented at the next Council meeting. **ACTION: Clerk**
- v. Payments totaling £16,403.86 were approved and income of £2,716.36 was noted.

Payments over £500

Date	Company	Description	Net £	Vat £	Total £
01/03/2023	Aston Park Tennis Club	Grant funding towards floodlights	£5,500.00	£-	£5,500.00
03/02/2023	Buckinghamshire Council	Emptying dog bins April 22-March 23	£2,147.10	£429.42	£2,576.52
11/03/2023	Buckland Landscapes Ltd	Footpath work ACL34	£1,690.00	£338.00	£2,028.00
28/02/2023	Frank Cooper & Son Ltd	Grounds maintenance 11 of 12	£1,442.92	£288.58	£1,731.50
06/03/2023	Ken Workman	Park duties Feb 23	£823.73	£-	£823.73

22.119 Facilities

- i. It was noted that the Facilities Committee would be meeting on 21st March 2023.

22.120 Events

- i. **The King's Coronation:** Cllr Mason reported that the arrangements for the King's coronation were progressing. All attractions, bands and concessions had been booked. Local community groups had been given the opportunity to have stands at the event. Aston Clinton School's PTA had been offered the opportunity to provide a bar in order to help with their fundraising. The provision of audio visual had yet to be arranged. It was noted that funding of £2990 had been awarded by the Lottery Community Fund.
- ii. **RKP Official Opening plaque:** It was agreed that the plaque would be displayed in the RKP foyer. Council considered various plaque designs. **It was resolved that the plaque would be A3 sized acrylic with a dark background. The exact colour would be agreed by delegation. The wording would be 'The Red Kite Pavilion was officially opened by The Countess Howe, HM Lord-Lieutenant of Buckinghamshire on 21st April 2023.**
ACTION: Cllr Mason
- iii. **RKP Official Opening catering:** Council considered the quotes for canapes served on platters, without serving staff for 50 guests. **It was resolved that the option two quote for 4 savoury and 2 sweet canapés per person from supplier C, Café 108, be accepted at a cost of £600.**
ACTION: Cllr Mason

22.121 Highways & Streetlights

- i. **Traffic calming:** Cllr Wyatt reported that a meeting on 23rd March would take place with Simon Glover the Senior Project Manager for Transport Infrastructure & Delivery and the Aston Clinton Bucks Councillors to receive an update on the project which had been delayed and may now not commence till Summer 2023.
- ii. **Streetlights:** Cllr A Judge reported that there was a damaged cable to the streetlights along London Road between the Anthony Hall and the garage which UKPN had been instructed by Bucks Council to repair.

- iii. Buckinghamshire Local Cycling & Walking Infrastructure Plan: The plan was noted and no feedback was required.
- iv. Devolved Services: It was resolved to sign the Highways Devolution Variation/Extension Agreement for 2023/2024. **ACTION: Clerk**

22.122 Planning Committee

- i. Neighbourhood Plan Review: An online meeting had taken place with Nigel McGurk, the inspector who guided the NHP during the submission process. Mr McGurk had provided valuable information on how to approach the review.

22.123 To Resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

22.124 To Receive an Update on the RKP Lease

Council reviewed the draft copy of the lease from the solicitors.

It was agreed that a marketable rate valuation be sought. Cllr Mason would arrange a meeting with a chartered surveyor to gain advice on obtaining the market value.

ACTION: Cllr Mason

The meeting closed at 9.00pm

Signed.....Date