

## **Minutes of the Meeting of Aston Clinton Parish Council – held on Wednesday 16<sup>th</sup> June 2021 at 6:30pm at the Churchill Hall, Aston Clinton Park**

### **Present:**

Councillors:-

C Read – Chairman

D McCall

C Judge

J Hughes

P Wyatt

L Ronson

M Mason

Cllr S Bowles ( Ward Cllr – BC) Cllr M Collins (Ward Cllr – BC)

Locum clerk: G Merry (recording) 10 members of the public

### **21.85 Apologies:**

There were no apologies. Cllr Read welcomed all and gave a short health and safety briefing.

### **21.86 Declarations of Interest:**

No items

### **21.87 To Approve the Minutes of the Parish Council Meeting held on 19<sup>th</sup> May 2021 and the extraordinary meeting held on 9<sup>th</sup> June 2021.**

Cllr Read proposed an amendment to the MOTION, to agree the 9/6/21 minutes in addition to 19/05/21, seconded by Cllr Mason and agreed.

The 19/5/21 minutes with PROPOSED by Cllr Ronson, SECONDED by Cllr Wyatt, AGREED and SIGNED. The 9/6/21 minutes were PROPOSED by Cllr Mason, SECONDED by Cllr Judge, AGREED and SIGNED.

### **21.88 Public Participation**

- Representatives of the Just Giving fund, in memory of Dylan Mitchell, proposed new play facilities for the Park and had circulated a PowerPoint which Cllrs had all seen. In addition, a children's 'race track' was proposed, for small, motorised cars. Top of the list as the splash pad idea and funding had been raised, with plans to form a charity to cover costs. It was asked whether the PC would consider surveying the community to ascertain the most popular of the suggestions. The importance of ongoing maintenance for a splash pad was raised and Cllr Read stated the matter would be discussed later on the agenda.
- It was acknowledged that Astonbury could not run under the extended Covid restrictions, but it was requested that the PC still allow it to take place. The majority of work had been done and as such, the event was 'ready to go' once restrictions are lifted. All efforts would be made for it to come in under budget but in the event of a shortfall, an offer was made to personally underwrite the difference. Failing this, it could be an event for the Queen's Platinum Jubilee in 2022. However, it was felt that Astonbury was much needed by the community this year, if at all possible. Cllr Read stated this would be discussed later on the agenda.

- A member of the public, who has originally trained in operating the Speedwatch device, asked why no activity had taken place since 2018 and why, when he had been invited to conduct Speedwatch activities, had he not been given more notice. Cllr Wyatt pointed out that the equipment is shared with 4 other parishes and Aston Clinton has to wait its turn, often with short notice. It is not always possible to give lots of notice but going forward this would be aimed for. Cllr Read stated that next year it is hope that Buckinghamshire Council will implement the parish council's already-agreed speed mitigation plans.
- With reference to the Dylan memorial, Cllr Bowles stated that the Community Boards can make grants available up to £3000.
- In light of the clerk's resignation, a member of the public asked that the parish council's primary contact was. Cllr Mason responded there is a new email address – [clerk@astonclinton.org](mailto:clerk@astonclinton.org) and stated her mobile number is also available and on the PC'S website.

## 21.89 Council

### i. Reports from External Bodies:

No items

### ii. Community Board updates:

Cllr Wyatt reported that data strips and recently been used in the 'triangle' area of the village (Twitchell Lane/Green End Street/Brook Stree) to record speeds and there will be a meeting of the community board next week, to discuss the findings. He will attend the meeting and report back.

## 21.90: Finance and Staff Committee:

### i. Month-End Reports and Budget Status:

At 31/5/21 income was £179,459 (61% of budget) and expenditure was £15,895 (5% of Budget), with Buckinghamshire Council temporarily

### ii. Signatories:

Cllr Read stated his intention to be added as a signatory on the bank account, in addition to Cllrs Ronson and Wyatt.

**MOTION:** To agree to add signatories to the bank mandate as above PROPOSED by Cllr McCall SECOND by Cllr Judge and AGREED.

### iii. Signing of Annual Governance and Accountability Return:

GM read out each clause of the Government Statement from page 4 of the AGAR and asked for Councillors to respond. Each response was 'yes' and page 4 was signed by GM and Cllr Read.

**MOTION:** to agree each clause of the Governance Statement (Page 4 of the AGAR) PROPOSED by Cllr Ronson SECONDED by Cllr McCall and AGREED

The Accounting Statement (page 5 of the AGAR) had previously been signed off by the internal auditor and the RFO and circulated to councillors. Page 5 was signed by Cllr Read.

**MOTION:** To agree each clause of the Accounting Statement (Page 5 of the AGAR) PROPOSED by Cllr Ronson SECONDED by Cllr McCall and AGREED

### iii. Payments to be Agreed:

The RFO had circulated to councillors, the list of invoices for June below and there were no further queries.

Date	Company	For	Amount £	Vat £	Total £
16/06/2021	Lock and Key	Lesley Ronson to be reimbursed	£20.00	£0.00	£20.00
15/06/2021	Viking	PK 100 Glove Click2000 XL	£30.88	£6.18	£37.06
14/06/2021	Aston Commercial Cleaning	Cleaning services May 2021- Red Kite Pavilion and Your Café in the Park, Window cleaning quarterly, Red Kite Pavilion and your café in the park.	£325.50	£65.10	£390.60
11/06/2021	Caloo	Skate ramp repairs	£900.00	£180.00	£1080.00
18/06/2021	Miss C Shear	Cleaning invoice – 14 hours £11 hour	£154.00	£0.00	£154.00
02/06/2021	H A Phipps Fencing	Knee Rail repairs	£280.00	£0.00	£280.00
02/06/2021	Viking 1	Econ Paper and LevrArch	£25.82	£5.16	£30.98
01/06/2021	Buckland Landscapes Limited	Site Maintenance for May 2021	£100.00	£20.00	£120.00
01/06/2021	E.Sharp (Electrical) Ltd	Labour and lamps for fixing, light 13 Bishops Field & 1 Tompkins Close	£160.25	£32.05	£192.30
01/06/2021	British Gas	Electricity charge 30 January 2021 to 30 April 2021 Community Centre pre TCITP handover	£1,566.05	£313.21	£1,879.26
28/05/2021	Frank Cooper and Son Limited	Grounds Maintenance contract 2 <sup>nd</sup> Payment of 12	£1,442.92	£288.58	£1,731.50
26/05/2021	Brewers	2.5 Lt Hammarite direct to rust smooth dark green	£82.30	£16.46	£98.76
25/05/2021	R.B Tree Care	Carry out and complete all free work as per quote as churchyard	£190.00	£0.00	£190.00
24/05/2021	Sandy's Plumbing Ltd	To Carry out the works as per quotes	£560.00	£112.00	£672.00
22/05/2021	N Power	Bill 1 <sup>st</sup> April 2021 – 30 <sup>th</sup> April 2021	£694.16	£138.83	£832.99
18/05/2021	Amazon 1	Tony Knibb to be reimbursed	£19.95	£0.00	£19.95
12/05/2021	Jewson	Hanson Kiln dried sand maxipack 22kg plastic bag	£10.48	£2.10	£12.58
11/05/2021	Sign Wizzard	Built up flat faces descaled stainless steel lettering coated to RAL dark red – 3003 in Verdana typeface, Reading – Red Kite Pavilion with nickle plated brass locator fixing and template, installation	£1892.22	£378.44	£2,270.66
09/05/2021	B&Q	Lesley Ronson to be reimbursed	£47.89	£9.58	£57.47
04/05/2021	Brewers	2.5 Lt Hammarite direct to ruse smooth dark green – LR to be reimbursed	£41.15	£8.23	£49.38
01/05/2021	Amazon 2	Tony Knibb to be reimbursed	£41.15	£8.23	£49.38
21/04/2021	Costco	Colin Read to be reimbursed	£68.31	£13.66	£81.97
17/04/2021	Aldi Store	Lesley Ronson to be reimbursed	£3.99	£0.00	£3.99
16/02/2021	Timpson	Corrine Judge to be reimbursed	£7.00	£0.00	£7.00
27/01/2021	Timpson	Corrine Judge to be reimbursed	£0.40	£0.00	£0.40
26/01/2021	Timpson	Corrine Judge to be reimbursed	£10.50	£0.00	£10.50
14/12/2020	ASDA	Lesley Ronon to be reimbursed – santa float	£3.30	£0.00	£3.30

Direct Debit 15/06/2021	Tanswell Technology	Office 365 monthly subscription for parishcouncil@ & parishcouncilassistant@, Bitdefender for 1 PC a& Datto 365KP Monthly backup for 1 user	£29.00	£5.80	£34.80
Direct Debit 01/06/2021	Buckinghamshire Council Waste	General Waste 1100 Rental for May – 20 at £2.10 and General Waste empty for May 10 at £9.15	£133.50	£0.00	£133.50

## 21.91 Committee:

### i. Update

At the committee meeting on 24/5/21, Cllr Mason had been elected as chair and Cllr Wyatt as vice chair. Cllr Mason reported re. decisions on the following applications: -

#### a. Small-Scale: -

- 7 the Burnhams: No objection
- 2, Beaconsfield Road: application for an extension and conversion to 2 flats – **Objected**
- 3 Upper Icknield Way – amendment to previous application – **supported**
- 94, Long Plough – **supported**
- 55 Green End Street – **no objection**
- 42 Green End Street – **supported**
- For Buckland PC re. Petford Lea – **no comment**

#### b. Large Scale: -

- Change of Use at Symmetry Park – **no objection**
- Land opposite Flora Avenue, appeal for 2 self-build homes – **no further comments.**

Other matters: The application to nominate The Oak as an Asset of Community Value was supported. Ivinghoe Freight consultation – it was agreed to request signage discouraging HGVs from using Trind Hill. Parking Review for the Chilterns AONB – proposed parking restrictions in the vicinity of Wendover Woods were supported. The Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust had submitted the declaration for continued leasing of the Aston Clinton ‘Ragpits’, as nature reserve, and this was signed.

## 21.092 Facilities Committee:

At the committee meeting on 09/6/21, Cllr McCall had been elected as chair and Cllr Ronson as committee vice chair. Cllr McCall reported briefly from the minutes.

### i. Request from Café Management for Container in the Compound:

Cllr Read stated it was reasonable for the café to request this, as they had gained in space in the new building but had less storage. It was discussed and agreed that the smaller 20’ container could probably be accommodated, with other areas to be cleared and the necessity for the old ‘office’ to be reviewed. It was agreed Cllr would visit the compound and assess the spacing arrangements but broadly the request was supported. The Colts would be asked to review where and how they store their goals.

### ii. Gravestones:

The quotes had not been received and so the motion was not debated.

### iii. Astonbury 2021:

Cllr Read stated that Astonbury was an important and popular event for the community but would need to remain under the management of the PC, in order to be covered for insurance etc. This was discussed and agreed.

**MOTION:** To agree to hold Astonbury (14/8/21), subject to the full lifting of Covid restrictions, as a parish council managed project, PROPOSED by Cllr Mason SECONDED by Cllr McCall and AGREED

Cllr Read clarified that the budget for Astonbury was £13,000, with £7000 to come from parish council funds and £6000 as the target for income/sponsorship.

**MOTION:** The budget for Astonbury was agreed as above PROPOSED by Cllr Wyatt SECONDED by Cllr Mason and AGREED.

It was discussed that Astonbury would be managed by a working party consisting of Cllrs Mason & Judge joined by Cllr Hughes, and co-opted members of the public. It was agreed to co-opt Mrs Tubb onto the working party, along with Mr Ramsey booking bands and operating as host/MC on the day. Cllr Mason requested a meeting ASAP.

**MOTION:** To agree Astonbury will be overseen by a working party comprising councillors and co-opted non-councillors, as above PROPOSED by Cllr Ronson SECONDED by Cllr McCall and AGREED.

### iv. Dyland Memorial:

Cllr Read invited the representatives from Dylan's Just Giving Fund to speak. They offered to do further research into the splash pad, with regard to the cost of ongoing maintenance and will also speak with suppliers. They clarified their order of preference for proposed projects as:

1. Splash Pad
2. Mini ramps/race track
3. Bear Hunt Trail and Zip Wire

A potential location for the splash pad was discussed as in front of the café, slightly towards the MUGA. This was, the café would also enjoy increased sales from visiting families and there was already a water supply. Seasonal usage of the splash pad was discussed and that it will be unused for a large proportion of the year. For this reason, some councillors preferred the zip wire idea and the mini race track. Each councillor gave their view, and it was agreed this would go on the next agenda. Cllr McCall offered to join the representatives from the fund to form a mini working party for this project.

### v. Events:

There had been no requests, but the following should go onto the next agenda: Biking Evet and Tennis Club Electricity.

### 21.94 Date of next meeting:

Wednesday 21<sup>st</sup> Jul 2021 at 6:30pm

Signed

Date