



# ASTON CLINTON PARISH COUNCIL

## Minutes of the Council Meeting

held at 6.30pm on 17<sup>th</sup> April 2024 at the  
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

**PRESENT:** Cllr C Read (Chair), Cllr M Collins, Cllr K Hickson, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt

**IN ATTENDANCE:** Mrs S Payne, Clerk/RFO

**23.126 Public Participation (limited to 15 minutes)** No members of the public present.

**23.127 To Receive Apologies for Non-Attendance** Received from Cllr P Birchley & Cllr J Hughes.

**23.128 To Receive Declarations of Interests or Requests for Dispensation** None Received.

**23.129 To Receive & Approve the Minutes of the Council Meeting held on 20<sup>th</sup> March 2024**

The minutes of the meeting held on 20<sup>th</sup> March 2024 were approved as a true and accurate record and were signed by the Chair.

### **23.130 Council**

- i. Reports from external bodies: Cllr Read reported that an informal meeting had been arranged with the Chair of the Wendover Canal Trust in response to Council's objections to the Trust's proposals to make the stretch of canal between Bucklands Wharf and Wendover navigable for narrowboats. The meeting was also attended by Cllr Mason and councillors from Bucks Council and neighbouring parish councils. Cllr Read had expressed Council's support for making the canal navigable to canoes, paddle boards as it required no major works to the bridges.

Aston Clinton Football Club: Cllr McCall reported that at a meeting with representatives of the football club the possibility of moving the main pitch was addressed as the current pitch does not drain well. The football club would contact the football league to ascertain if a potential move was viable and what would be required.

Bucks Council – ditches: Cllr Collins reported that Bucks Council had committed to clearing all ditches to alleviate flooding.

- ii. Defibrillator: Council noted that the defibrillator had been received and would be installed on the front of the Guide Hut on 2<sup>nd</sup> May 2024.
- iii. The Official Portrait of His Majesty King Charles III: Council noted the receipt of the official portrait which was hung in the Council's meeting room.

### **23.131 Finance & Staffing**

- i. Council received the draft minutes of the Finance & Staffing Committee meeting held on 8<sup>th</sup> April 2024 and noted their recommendations:
  - a) Financial Regulations: **It was resolved to adopt the updated Financial Regulations.**
  - b) Risk Management Register: **It was resolved to adopt the updated Risk Management Register.**
  - c) Asset Register: The Clerk reported that the register had been updated since the Finance & Staffing Committee meeting and now included £3,000 for the 22m steel fencing between the AWP and the compound. **It was resolved to approve the updated Asset Register at 31<sup>st</sup> March 2024 with a total value of £3,112,585.68.**
  - d) Grant Awarding Policy: **It was resolved to approve the reviewed Grant Awarding Policy.**
  - e) Debit Card Use Policy: **It was resolved to adopt the amended Debit Card Use Policy.**

- ii. Grant application from Aston Clinton Buckland & Drayton Beauchamp Village Life Community Magazine for £2,000: An application for £2,000 towards the publication of Village Life during 2024/2025 was considered. **It was resolved to approve the grant application from Aston Clinton Buckland & Drayton Beauchamp Village Life Community magazine for £2,000 towards publication costs for 2024/2025.** ACTION: Clerk
- iii. Financial reports: The reports were not available and would be presented at the next Council meeting.
- iv. The April 2024 payments totaling £31,070.11 were approved and income of £4,823.48 noted.

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
31/03/2024	Aylesbury Town Council	2023/24 devolved services	£6,198.00		£6,198.00
01/03/2024	AC Cricket Club	Grant payment for lawn tractor	£1,799.00		£1,799.00
02/04/2024	Buckland Landscapes	Park Grounds Maintenance March 24	£1,380.36	£276.07	£1,656.43
15/02/2024	Community Heartbeat	Maintenance cover for 2 Defibrillators	£850.00	£170.00	£1,020.00
02/04/2024	Creative Solutions	Allotment 8xA4 noticeboard	£516.40	£103.28	£619.68
21/03/2024	Fitzpatrick Woolmer	Fountain info board	£1,690.00	£338.00	£2,028.00
01/04/2024	Goldleaf Groundcare	Footpath/Hedges grounds maintenance	£534.67	£106.93	£641.60
01/04/2024	Hutchison Flooring	RKP main hall flooring remedial work	£4,788.00	£957.60	£5,745.60
22/03/2024	London Hearts	Defibrillator & external heated cabinet	£750.00	£150.00	£900.00
01/04/2024	Rialtas	Omega Cashbook Subs/Maintenance	£ 41.00	£148.20	£889.20
04/04/2004	Rothschild Foundation	Refund of £1000 paid to ACPC in error	£1,000.00		£1,000.00
06/04/2024	Tree Monkey Tree Care	Tree Safety tree work	£ ,640.00	£728.00	£4,368.00
08/04/2024	K Workman	Park Keeper duties March 2024	£777.50		£ 777.50
04/04/2024	Your Café in the Park	RKP Cleaning March 2024	£620.00		£620.00
16/04/2024	Drax	Streetlight Electricity March 24	£1,755.60	£351.12	£2,106.72
			<b>£ 27,040.53</b>	<b>£3,329.20</b>	<b>£30,369.73</b>

**23.132 Facilities & Events**

- i. The draft minutes of the 27<sup>th</sup> March and 9<sup>th</sup> April 2024 Facilities Committee meetings were noted.
- ii. Outdoor fitness workstations: Council considered the proposed amendments to the layout of the outdoor fitness workstations and the colour. The proposal to install two workstations, one cross trainer and one combination trainer near the path where the current trim trail pull-up bars and log lift were located was agreed. It was noted that S106 funding would need to be secured before purchasing the equipment. **It was resolved that upon confirmation of S106 funding the Kompan Combi 5 & Cross Training Combi 4 Compact be purchased both in grey colour should their quote fall below £30,000.** ACTION: Clerk
- iii. Lady Louisa de Rothschild Foundation Info board: The draft design for the info board was not available. This item would be deferred to the next meeting. ACTION: Cllr Mason
- iv. Street Trading Consultation: Council considered the Bucks Council's Street Trading Policy Consultation. Council's initial response was that the policy was an over regulation with no real understanding of the impact on communities and was not fit for purpose. BMKALC had arranged for the consultation to be discussed at the next Parish Liaison meeting on 24<sup>th</sup> April. It was agreed that Cllr Mason, Cllr McCall and Cllr Read would attend and would co-ordinate Council's response. ACTION: Clerk/Cllr Mason/Cllr McCall/Cllr Read
- v. Churchill Hall: **It was resolved to approve a request from the Churchill Hall tenant to extend the finish time to 11pm on Saturday 18<sup>th</sup> May 2024 to accommodate the AC Football Club end of season BBQ.**

**23.133 Highways & Streetlights**

- i. London Road streetlights: Cllr Hughes reported that Bucks Council had confirmed that the repairs to the London Road streetlights were scheduled to take place on 29<sup>th</sup> April and should take 2 days.
- ii. Long Plough damaged streetlight: the Clerk reported that over the Easter break the streetlight outside 70 Long Plough had been damaged by the contractor’s working on behalf of Virgin Media. Bucks Council had been called in to make the exposed electrical cabling safe and with ACPC would be making an insurance claim against the contractors.
- iii. Traffic calming update : Cllr Hughes reported that the drain gully was currently being installed. The latest set of maps of the work to be carried out were available in the office.
- iv. White gates installation: The Clerk reported that the Wendover Community Board application for £5,606.91 towards the installation of the white village gates had been approved and Bucks Highways had been instructed. The remaining £5,600 would be paid by the Aston Clinton Society.

**23.134 Planning Committee**

- i. The minutes of the 14<sup>th</sup> March 2024 Planning Committee were noted. The draft minutes of the 11<sup>th</sup> April meeting were not available and would be considered at the next meeting.
- ii. Land north of Brandon Close: Cllr Mason reported that the applicant had submitted an intention to appeal notice. The Planning Committee would be seeking legal advice in readiness for any appeal.

**23.135 To resolve that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.**

**23.136 RKP Lease:**

Cllr Mason reported that at a recent meeting with Your Café in the Park the details for Schedule 3: Tenants’ and Landlord’s Responsibilities for Repairs and Maintenance were discussed. **It was agreed that the updated Schedule 3 be forwarded to the Council’s solicitors so that an updated lease could be prepared.** **ACTION: Clerk**

Your Café in the Park had requested that the bin store be extended. It was agreed that this would be discussed by the Facilities Committee.

The possibility of using an app to remotely control the alarm system would be investigated.

The meeting closed at 8.15pm

Signed.....Date .....