



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 15th November 2023 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr P Birchley, Cllr K Hickson, Cllr J Hughes, Cllr C Judge, Cllr M Mason, Cllr D McCall & Cllr L Ronson

IN ATTENDANCE: Mrs S Payne (Clerk/RFO)

23.76 Questions and Comments from the Public. None present.

23.77 To Receive Apologies for Non-Attendance. Received from Cllr M Collins & Cllr P Wyatt.

23.78 To Receive Declarations of Interest or Requests for Dispensation. Cllr Hughes declared an interest in agenda item 23.81ii as he had family connections with Aston Clinton Preschool.

23.79 To Approve the Minutes of the Council Meeting Held on 18th October 2023

The minutes of the meeting held on 18th October 2023 were approved as a true and accurate record and were signed by the Chair.

23.80 Council

i. Reports from external bodies: *Community Board Meeting:* Cllr Mason, Cllr Ronson & Cllr Wyatt had attended the recent meeting where the Village Society's white gates application for funding was discussed.

Gib Lane Solar Fund: Cllr Mason & Cllr Ronson had not been able to attend the annual meeting with the fund manager as they had not received the meeting invitation due to an administrative error.

23.81 Finance & Staffing

i. It was noted that the next meeting of the Finance & Staffing Committee would take place on 21st November 2023 to discuss the 2024/25 budget.

ii. Aston Clinton Preschool grant application: An application for £3000 for the purchase of a shed, an outdoor water tray, an outdoor sand pit and other outdoor equipment was considered. **It was resolved that a grant of £3000 be provided to Aston Clinton Preschool for the purchase of outdoor equipment as identified in their application.** **ACTION:** Clerk

iii. Financial reports: The balance sheet and income and expenditure reports at 31st October 2023 were noted. Income was £338,256 and expenditure £154,721. The earmarked reserves were noted.

iv. Payments totaling £14,924.75 were approved and income of £4,197.80 was noted.

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
18/09/2023	Clear Councils	Insurance renewal	£5,507.86	£0.00	£5,507.86
20/10/2023	Gartec	RKP Lift service/maintenance contract	£527.35	£105.47	£632.82
19/10/2023	Goldleaf Groundcare	Devolved services cut (hedges and weeds)	£1,475.00	£295.00	£1,770.00
01/11/2023	Goldleaf Groundcare	Park grounds maintenance Oct 23	£866.67	£173.33	£1,040.00
24/10/2023	Majestic trees	Final payment for 2 trees	£569.05	£113.81	£682.86
01/11/2023	Kenneth Workman	Park duties Oct 23	£696.00	£0.00	£696.00
01/11/2023	Kenneth Workman	Park duties Sept 23	£684.00	£0.00	£684.00
			£10,325.93	£687.61	£11,013.54

23.82 Facilities & Events

- i. The draft minutes of the 8th October 2023 Facilities Committee meeting were noted. Council considered the following recommendations from that meeting:
 - a. Grounds maintenance contract: It was resolved to instruct Buckland Landscapes to take on the ground’s maintenance for the park from the beginning of the 2024/2025 season. ACTION: Clerk
 - b. Trim trail replacement: It was resolved to approve the proposal to replace the trim trail with metal outdoor fitness equipment in a workstation layout in three locations on wet pour or rubber mats.
 - c. ANPR. It was resolved to approve the proposal to install a no-barrier ANPR system with a revenue share model in the park. ACTION: Cllr Read/Clerk
- ii. Events update: Cllr Mason reported that the Remembrance Service had been well attended. Cllr Judge reported that Aston Clinton School Choir had confirmed that they would be singing carols during the Christmas tree lights event on 30th November at 4pm. Refreshments would be made available in the RKP.

23.83 Highways & Streetlights

- i. London Road streetlights: Cllr Hughes reported that a number of streetlights were not working along London Road; the Clerk confirmed that Bucks Council had been informed.
- ii. Aston Clinton Society bulb planting: A request from Aston Clinton Society to plant daffodil bulbs on the grass verge at the junction of London Road and Stablebridge Road was considered. Council supported the planting of the bulbs on condition the Society would ensure that the area around the bulbs was mowed and that a border was left around the bench and between the bulbs and footpath.

23.84 Planning Committee

The draft minutes of the 5th October 2023 Planning Committee meeting were noted. Cllr Mason reported that a second Bucks Council planning surgery meeting had been arranged for 28th November 2023 at which the inconsistencies of the planning decisions made regarding properties in Chivery would be raised.

23.85 It was resolved that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

23.86 RKP Lease

It was resolved to provide a copy of the draft Schedule 3 detailing the tenant’s and landlord’s repairs and maintenance responsibilities to the RKP tenant. ACTION: Clerk

The meeting closed at 7.45pm

Signed.....Date