

APPLICATION FOR THE ROLE OF COUNCILLOR ON ASTON CLINTON PARISH COUNCIL

Full name	GARY M CLEATOR
Home address inc. postcode	
Telephone number	
Mobile number	
Email	

Legal qualifications for being a parish councillor.

(To qualify you must be able to answer 'Yes' to both of the questions below)

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?	Yes
Are you 18-years-old or over?	Yes

(To qualify you must be able to answer 'Yes' to at least one of the questions below)

Are you on the electoral register for the parish of Aston Clinton?	Yes
Have you lived either in Aston Clinton or within three miles of its boundary, for at least a year?	Yes
Have you been the owner or tenant of land in Aston Clinton for at least a year?	Yes
Have you had your only or main place of work in Aston Clinton for at least a year?	/No

DISQUALIFICATIONS

(You must be able to answer No to all of the questions below to be eligible to serve as a councillor)

Are you the subject of a bankruptcy restrictions order or interim order?	No
Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?	No
Are you disqualified by order of a court from being a member of a local authority?	No

Please briefly outline why you are interested in being a parish councillor.

I have lived in Aston Clinton for nearly 15 years between 2001 and 2005 and then again - 2015 – to date.

I believe I can bring my professional works skills and life skills to the position as detailed further down.

I have seen many changes during my time in Aston Clinton, including the completion of the bypass and the building of many new homes.

10 years ago I got a Springer Spaniel that is not only keeping me fitter, but has allowed me to walk around the village and take in the changes during that time, some good and some not so good (volume and speed of daily traffic)

I feel passionate about helping grow this great community, looking out for vulnerable people as well as being involved in future improvements for all.

Having recently become a Grandfather, it focuses the mind even more in ensuring that our youngsters have the best possible start and environment in which to grow. Whether that's outdoor activities, sports facilities, club memberships etc.

Please tell us something about the life experience you will bring to the Council, for example, previous local government experience, work in the voluntary or charitable sector, business or trade union experience.

I have been in my current job for 18 years, demonstrating stability as well as success within my role as Sales Director.

Leading a remote team of people across the UK brings unique challenges and I have grown and expanded my skill set to work with, mentor and drive this team.

Everyday, literally is different, whether its paperwork, reporting, preparing presentations, carrying out presentations in person or via Teams or catching up with the remote sales team.

I am self motivated, driven, successful and collaborative, bringing out the best in people to help improve them and in turn improve myself

Please tell us something about the skills you feel you will bring to the Council, for example, professional qualifications, financial or project management expertise.

During my careers, I have gained and improved the following strengths:-

Punctuality

Politeness

Communication at all levels

Presentations & Presenting

Tender Processes – tailoring to the customer's requirements

Problem Solving & finding solutions that work for a win win for all concerned

Tenacious in my approach

Persuasiveness

Are there any questions you would like to ask the Council?

After reading through the accompanying text, I would very much like to take advantage of the induction to better prepare for the role.

Please note that the majority of Council meetings are held in an evening and, unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of councillors' childcare or care of dependents.

Please type your name below or sign if you are submitting a hard copy and return to clerk@astonclinton.org or Aston Clinton Parish Council, Council Office, Aston Clinton Park, London Road, Aston Clinton HP22 5HL.

Your application will be considered at the next Parish Council meeting, where a vote will be held to decide your co-option to Aston Clinton Parish Council.

Signed



Date

26/7/25

Data Protection Act (2018) The information provided on the application form will remain private & confidential.

APPLICATION FOR THE ROLE OF COUNCILLOR ON ASTON CLINTON PARISH COUNCIL

Full name	Victoria West
Home address inc. postcode	
Telephone number	
Mobile number	
Email	

Legal qualifications for being a parish councillor.

(To qualify you must be able to answer 'Yes' to both of the questions below)

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?	Yes
Are you 18-years-old or over?	Yes

(To qualify you must be able to answer 'Yes' to at least one of the questions below)

Are you on the electoral register for the parish of Aston Clinton?	Yes (technically yes as I moved from AC to Buckland on 25/7/25)
Have you lived either in Aston Clinton or within three miles of its boundary, for at least a year?	Yes
Have you been the owner or tenant of land in Aston Clinton for at least a year?	Yes (see above re moving house to Buckland)
Have you had your only or main place of work in Aston Clinton for at least a year?	No

DISQUALIFICATIONS

(You must be able to answer No to all of the questions below to be eligible to serve as a councillor)

Are you the subject of a bankruptcy restrictions order or interim order?	No
Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?	No
Are you disqualified by order of a court from being a member of a local authority?	No

Please briefly outline why you are interested in being a parish councillor.

Having worked in the public sector for the last nine years in what can often be a challenging environment I strongly believe in public service.

We are already very fortunate to live in a great village and becoming a parish councillor will give me the opportunity to play a part in ensuring that Aston Clinton continues to be a thriving place to live and work.

I am interested to hear what local people feel they need from the parish council and to work as part of a team of councillors to explore what we can deliver and if it isn't in our remit champion our case with the relevant partners. I'd also be keen to explore how we can better report back to residents and businesses in a 'you said, we did' format that will clearly demonstrate the valuable contribution that the parish council makes.

As a parent of a young child going to the local primary school, I also have an interest in ensuring that work continues to support our young people. The park improvements, family fun day and the summer holiday play events being offered, plus more to come in October, are all really positive. I'd be keen to explore if there is more, we can help facilitate through work with partners around educational opportunities and support for families.

I would also enjoy the opportunity to work with the parish council team and learn from their wealth of knowledge as well as meeting and working with the wider community of Aston Clinton.

Please tell us something about the life experience you will bring to the Council, for example, previous local government experience, work in the voluntary or charitable sector, business or trade union experience.

I spent a decade as a local newspaper reporter often attending county, borough and parish/town council meetings, where I had strong professional links with councillors and officers, which means I already have a sound understanding of how local government works.

Currently I work for a police force where I'm often working with colleagues in other forces, local authorities and the health sector.

Please tell us something about the skills you feel you will bring to the Council, for example, professional qualifications, financial or project management expertise.

For the last nine years I have worked in corporate communication for policing so bring to the table a wealth of communication knowledge. I can provide communications advice and support around effectively communicating with the community we represent, securing local media coverage and developing good quality social media content, which will help us to reach new audiences.

Getting these areas right will raise the profile of the parish council in the community and in turn support future engagement.

Much of my work involves problem-solving and working across departments and with partner agencies so I am confident in developing professional relationships with those based within other organisations.

I also spend some of my time supporting organisational events so will be able to offer assistance with the planning of parish council events and where necessary securing sponsorship.

Are there any questions you would like to ask the Council?

I am interested to know if any recent work has been completed around canvassing the views of residents and workers in Aston Clinton on what they think the parish council should be working on?

If so, have priority areas been established and have these been effectively communicated to the community?
Are regular updates provided on progress?

Please note that the majority of Council meetings are held in an evening and, unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of councillors' childcare or care of dependents.

Please type your name below or sign if you are submitting a hard copy and return to clerk@astonclinton.org or Aston Clinton Parish Council, Council Office, Aston Clinton Park, London Road, Aston Clinton HP22 5HL.

Your application will be considered at the next Parish Council meeting, where a vote will be held to decide your co-option to Aston Clinton Parish Council.

Signed



Date

1/8/25

Data Protection Act (2018) The information provided on the application form will remain private & confidential.



ASTON CLINTON PARISH COUNCIL

Minutes of the Parish Council Meeting

held at 6.30pm on 19th August 2025 at the

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr M Mason (Chair), Cllr T Cardy, Cllr M Collins, Cllr J Hodge, Cllr J Hughes, Cllr C Judge, Cllr D McCall, Cllr C Read, Cllr L Ronson & Cllr J Warburton.

IN ATTENDANCE: Mrs S Payne (Clerk).

25.36 Questions and Comments from the Public. No members of the public were present.

25.37 To Receive Apologies for Non-Attendance. None received.

25.38 To Receive Declarations of Interest or Requests for Dispensation. None declared.

25.39 To Approve the Minutes of the Council Meeting held on 15th July 2025

The minutes of the meeting held on 15th July 2025 were approved as a true and accurate record and were signed by the Chair.

25.40 Council

- i. Reports from external bodies: Cllr Hughes reported that there had been a soft reopening of the existing runs at the Bikepark Chilterns site on Aston Hill. Local residents had engaged legal representation regarding the current planning permission for the proposed additional runs, which would require separate planning approval. Concerns raised by residents related to inadequate parking facilities, antisocial behaviour by users, and increased traffic. Cllr Hughes had invited residents to attend a future Council meeting to express their concerns.

Aston Clinton Society: Cllr Hughes reported that he could no longer act as the Council's representative with the Society due to work commitments. Cllr Warburton would become the main contact point with the Society.

ACTION: Cllr Warburton

25.41 Finance & Staffing

- i. The draft minutes of the Finance & Staffing Committee meeting held on 21st July 2025 were noted.
- ii. 2024/2025 Annual Governance & Accountability Return (AGAR): The 2024/2025 AGAR had been completed, and the External Auditor Report & Certificate confirmed that the information provided was in accordance with Proper Practices. The auditor had not identified any matters giving cause for concern that relevant legislation or regulatory requirements had not been met. Council thanked the Clerk for her hard work in achieving this result.
- iii. It was noted that £5,000 of S106 funding had been sought for the community orchard. Bucks Council would confirm whether the drawdown request had been successful by mid-October.
- iv. Council considered the income & expenditure and balance sheet reports for July 2025. Total income at 31st July 2025 was £199,892 and total expenditure £88,469.
- v. Payments totaling £23,942.51 were approved and income of £22,927.82 noted. It was agreed that the £10,000 payment to Bucks Council for traffic calming works would be withheld until all outstanding snags had been resolved. Cllr Hodge was asked to investigate the office electricity charges, as the costs appeared higher than expected

ACTION: Cllr Hodge

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
01/08/2025	Ark Animal Encounters	Festival farm attraction	£600.00	£0.00	£600.00
30/07/2025	Aylesbury Town Council	Devolved services contract	£6,094.54	£0.00	£6,094.54
11/08/2025	Buckinghamshire Council	Election costs	£1,493.00	£0.00	£1,493.00
07/08/2025	Bucks Search & Rescue	Festival Traffic Marshalling	£900.00	£0.00	£900.00
		Park grounds maintenance July 2025			
11/08/2025	Buckland Landscapes Ltd		£1,434.02	£286.80	£1,720.82
	Direct Pumps & Tank Svs				
31/07/2025	Ltd	RKP empty and clean chamber	£620.00	£124.00	£744.00
14/08/2025	Future Nature WTC	Biodiversity survey deposit	£1,014.60	£202.92	£1,217.52
01/08/2025	Goldleaf Groundcare	Footpath and Hedges August 2025	£561.40	£112.28	£673.68
25/07/2025	PKF Littlejohn	2024/25 External Auditor Fee	£1,365.00	£273.00	£1,638.00
15/08/2025	K Workman	Park Keeper duties July 2025	£1,279.50	£0.00	£1,279.50
12/08/2025	Your Café in the Park	RKP Cleaning July 2025	£620.00	£0.00	£620.00
01/08/2025	EDF	Streetlight electricity July 2025	£1,157.64	£231.53	£1,389.17
12/07/2025	Adobe	Annual Adobe subscription	£727.92	£0.00	£727.92
			£17,867.62	£1,230.53	£19,098.15

25.42 Facilities & Events

- i. The draft minutes of the Facilities Committee meeting held on 6th August 2025 were noted.
- ii. **U14s & U12s Pitch Hire:** Council considered a request from the U14s and U12s Colts football teams to hire a pitch for training on Tuesday and Thursday evenings during September 2025. **It was resolved to approve hire of a pitch to the U14s team on Tuesday evenings for 90 minutes, and to the U12s team on Thursday evenings for 1 hour, during September 2025.**
- iii. **Permit for Sound Bath Session:** Council considered the draft permit to allow a monthly sound bath session in the park. **It was resolved to issue a one year permit to The Healing Temple for a monthly sound bath session in the park commencing 1st September 2025 at a cost of £6 per session.** **ACTION: Clerk**
- iv. **MKPA Sessions:** Cllr Judge reported that both sessions had been well attended. As the day had been very hot, it was noted that gazebos had not been available at the art stations for the under 12s. It was agreed that gazebos would be requested for future sessions, which would be scheduled for the mornings to avoid the heat of the day. **ACTION: Cllr Judge**
- v. **Punch & Judy October Half Term Session:** Cllr Judge reported that a balloon modeller had been booked to attend the half term session alongside the Punch & Judy entertainer, who would also include some juggling in the performance.
- vi. **Scarecrow Trail:** Cllr Mason reported that St Michaels church office had sent out invitations to local organisations regarding the trail. Council noted that volunteers would be needed over the weekend to distribute maps, collect voting forms, and receive foodbank donations. Council would also need to agree a theme for its scarecrow, and all suggestions should be sent to Cllr Mason. **ACTION: ALL**
- vii. **Remembrance Service:** Cllr Mason reported that a road closure order would be applied for. Cllr McCall would organise volunteers for road marshalling during the service.

25.43 Highways & Streetlights

- i. **Traffic Calming:** Cllr Hughes reported that some snagging issues remained outstanding. Results of a recent traffic survey organised by Bucks Council indicated that the scheme had been effective in reducing both vehicle speeds and vehicle numbers compared with the previous survey in 2022. However, Buckland Road had shown an increase in vehicle numbers over the same period, suggesting potential rat-running. Buckland Parish Council were aware of this and were monitoring the situation.
- ii. **HGVs along Weston Road:** Cllr Hughes reported that several residents of Weston Road had commented on an increase in HGV traffic. It was noted that Weston Road forms part of the designated arterial road network for Buckinghamshire; therefore, HGVs, other than HS2-related vehicles, were permitted to use it.

Cllr Collins left the meeting

25.44 Planning Committee

- i. The minutes of the Planning Committee meeting held on 24th July 2025 were noted.
- ii. Cllr Read reported that the Neighbourhood Plan Review Working Group had had a productive meeting the previous week.

25.45 It was resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

25.46 Red Kite Pavilion Lease

Cllr Mason reported that she and the Clerk would be attending a Teams meeting with the Council’s solicitors to discuss an issue that had arisen concerning the lease term.

The meeting closed at 8.14pm

Signed.....Date



ASTON CLINTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting

held at 6.30pm on **27th August 2025** at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr M Mason (Chair), Cllr J Hodge, Cllr D McCall, Cllr C Read & Cllr J Warburton.

IN ATTENDANCE: Mrs S Payne (Clerk).

25.47 Questions and Comments from the Public. No members of the public were present.

25.48 To Receive Apologies for Non-Attendance. Received and accepted from Cllr T Cardy, Cllr M Collins, Cllr J Hughes, Cllr C Judge & Cllr L Ronson

25.49 To Receive Declarations of Interest or Requests for Dispensation. None declared.

25.50 It was resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

25.51 To Consider the Lease Term & Break Clause Options for the Red Kite Pavilion Lease
It was noted that a balance was required between providing the Tenant with sufficient security to build their business and ensuring that the Council retained flexibility to end the lease if the Red Kite Pavilion was not being run in line with the needs of the local community. Council considered the options put forward by the Council's solicitors regarding the lease term and break clause.

It was resolved to proceed with option 1 to grant a 10-year lease from April 2021, expiring in April 2031, with a rolling six-month break clause.

The meeting closed at 7.14pm

Signed.....Date

Aston Clinton Parish Council

Safeguarding Policy

1. Policy Statement

Aston Clinton Parish Council fully supports the safeguarding of the well-being of children and vulnerable adults and is committed to ensuring that children and vulnerable adults are protected and kept safe from harm while they are engaged in any activity associated with the Parish Council.

Although the Parish Council does not directly provide care or supervision services to children and vulnerable adults, it expects any children and/or vulnerable adults using its facilities to do so with appropriate consent and the necessary supervision of a parent, carer or other responsible adult.

2. Policy Objective

- To ensure that where possible all facilities and activities offered by the Parish Council are designed and maintained to reduce the risk to children and vulnerable adults.
- To promote the general welfare, health and development of children and vulnerable adults by being aware of child and vulnerable adult protection issues and to be able to respond where appropriate as a local government organisation.
- To develop procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse and neglect.

3. Aims

The aim of this policy document is to guide members of the Parish Council and any co-opted members of committees should any child protection issue or any issue concerning the safeguarding of vulnerable adults arise during their work.

4. Responsibilities of the Safeguarding Officer

A named Safeguarding Officer will be appointed by the Parish Council from amongst the councillors at the Annual Council Meeting and will be reviewed annually. Their responsibilities will include:

- Ensuring that participants are briefed before any Parish Council organised event which is considered likely to involve children or vulnerable persons.
- Ensuring that Parish Council members are aware of the risk they may face in certain circumstances whilst carrying out their duties.
- Ensuring that whilst Parish Council members are unlikely to be involved with children during the performance of their duties, they are mindful of the risk they face.
- Sharing information about child protection and good practice with partner organisations, councillors, employees, volunteers, parents and carers.
- Before any volunteers or paid members of staff are recruited to work with children and vulnerable persons, ensuring that they are interviewed, and two references taken up. (Decisions on whether any person should be DBS checked will be made by the Parish Council or the Chairman after consultation with the Clerk following a risk assessment.)

5. Procedures

- All members of Aston Clinton Parish Council should be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council activities. To this end, all Councillors are provided with a copy of this Safeguarding Policy and are required to confirm they will abide by it.
- Any organisation which may make contact with children or vulnerable adults shall be required to show proof of its own appropriate Safeguarding Policy before being allowed to use any Parish Council owned facilities.
- In the event of a contractor, working directly for the Parish Council, being deemed to be working in any area where children or vulnerable adults may be present, then that contractor will be asked to provide a copy of its Safeguarding Policy.
- The Council and organisers of any event which uses any Parish Council owned premises, or any other event associated with the Parish Council will be instructed to ensure adherence with the 'List of Recommended Behaviour' namely:
 - At least two adults must be present when supervising children and numbers must follow the government guidelines.
 - Not to play physical contact games.
 - Adults to always wear appropriate clothing.
 - Ensure that accidents are recorded in an accident book.
 - Never do anything of a personal nature for a young person.
 - Keep records of any incidents or allegations a person may make to any Council member or volunteer.
 - Refer any cases of suspected abuse or allegations to the Parish Council's Safeguarding Officer who will be responsible for ensuring the matter is handled in accordance with the Local Safeguarding Children Board procedures.
- The facilities offered by the Parish Council will be inspected on a regular.

6. Declaration

Aston Clinton Parish Council is fully committed to safeguarding the well-being of children and vulnerable adults.

All members of Aston Clinton Parish Council should read the Safeguarding Policy. Having read the Policy, they should be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council activities.

This Policy will be reviewed annually.

Cllrs Signature to acknowledge Policy.

Date:



Agenda Item 25.57iv: S106 Agreement for 25/0267/APP Aston Park Cottage, London Road

REPORT AUTHOR: SAMANTHA PAYNE, CLERK/RFO

BACKGROUND

Council are asked to identify sports & leisure projects to allocate the £27,093 in the draft S106 Agreement for 25/02067/APP: Aston Park Cottages, London Road

To assist with this process below are the projects assigned to recent S106 agreements:

24/00028/REF - Land North Of Brandon Close, Aston Clinton

1. Open space access improvements via the Stablebridge Road footpath project.
2. Improvements to Aston Clinton Park including but not limited to access, fitness equipment, seating, floodlights and/or improvements.
3. Refurbishment to Buckland & Aston Clinton Cricket Club facilities.

25/00178/APP - Land Off Chapel Drive Aston Clinton

1. Pedestrian bridge over Stablebridge Road & extension of the footpath to connect with the Aylesbury ring track
2. Creation of an age-related social area in Aston Clinton Park featuring gym equipment for elderly residents, a linking path and S-shaped benches
3. Refurbishment of the Aston Clinton Cricket Club pavilion

FINANCIAL & GOVERNANCE CONSIDERATIONS

None.

LEGAL & OTHER IMPLICATIONS

None.

ACTION

To agree sports and leisure projects to be assigned to the draft S106 project.

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	(7,058)	
105	VAT Control	2,356	
200	Barclays Current A/c	30,960	
205	Barclays Tracker A/C	55,431	
215	Unity Trust Current A/C	27,041	
220	Nationwide BS	85,000	
225	CCLA PSDF A/C	248,000	
Total Current Assets		441,730	
<u>Current Liabilities</u>			
500	Creditors	20,821	
520	Allotment Key Deposits	90	
525	Allotment Deposits	470	
530	COVID Support Grant Fund	1,247	
547	Pension Fund	0	
Total Current Liabilities		22,628	
Net Current Assets		419,101	
Total Assets less Current Liabilities		419,101	
<u>Represented by :-</u>			
300	Current Year Fund	33,011	
310	General Reserves	117,090	
320	EMR Streetlights	45,000	
321	EMR Playpark Equipment	47,500	
322	EMR Street Furniture	20,000	
323	EMR Churchyard	31,000	
324	EMR Major Asset Repair	25,000	
326	EMR Allotments	3,000	
327	EMR Defibrillators	2,500	
328	EMR Woodland Management	5,000	
329	EMR Pond Renovation	12,000	
332	EMR Park View Resurfacing	16,000	
336	EMR Highway Projects	20,000	
337	EMR Beach Area Improvements	20,000	
338	EMR Car Park Resurfacing	20,000	
339	EMR Elections	2,000	
Total Equity		419,101	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Administration</u>						
Grants Received	7,000	0	(7,000)			0.0%
Administration :- Income	<u>7,000</u>	<u>0</u>	<u>(7,000)</u>			
Salaries	36,774	81,500	44,726	44,726		45.1%
Pension Ers	8,738	19,316	10,578	10,578		45.2%
Employers NI	4,592	9,975	5,383	5,383		46.0%
Contract Staff	5,152	13,000	7,848	7,848		39.6%
Member's Expenses	39	150	111	111		26.1%
Insurance	0	6,500	6,500	6,500		0.0%
Mortgage Payments	1,991	3,981	1,990	1,990		50.0%
Stationery&Office Supplies	335	800	465	465		41.9%
Postage	2	30	28	28		7.8%
IT Support and Software Subs	2,321	3,000	679	679		77.4%
Computers and Office Equip	1,019	3,000	1,981	1,981		34.0%
Phone/Broadband	187	900	713	713		20.7%
Office Electricity	676	3,300	2,624	2,624		20.5%
Office Water	94	300	206	206		31.5%
Office Maintenance/H&S	8	500	492	492		1.7%
Payroll and Audit Services	1,759	2,000	241	241		88.0%
Professional Fees/Bank Charges	61	30,000	29,939	29,939		0.2%
Training	(19)	1,500	1,519	1,519		(1.3%)
Election/APM/Public Meetings	1,718	7,500	5,782	5,782		22.9%
Contingency	1,025	3,500	2,475	2,475		29.3%
Membership Subscription	1,391	1,400	9	9		99.4%
Repairs & Maintenance	30	0	(30)	(30)		0.0%
Office Cleaner	(40)	800	840	840		(5.0%)
Spend from General Reserves	85,000	0	(85,000)	(85,000)		0.0%
Administration :- Indirect Expenditure	<u>152,854</u>	<u>192,952</u>	<u>40,098</u>	<u>0</u>	<u>40,098</u>	<u>79.2%</u>
Net Income over Expenditure	<u>(145,854)</u>	<u>(192,952)</u>	<u>(47,098)</u>			
<u>Communication</u>						
Website	108	1,000	892		892	10.8%
Noticeboards	760	100	(660)		(660)	760.0%
Newsletters/Annual Review	0	4,000	4,000		4,000	0.0%
Communication :- Indirect Expenditure	<u>868</u>	<u>5,100</u>	<u>4,232</u>	<u>0</u>	<u>4,232</u>	<u>17.0%</u>
Net Expenditure	<u>(868)</u>	<u>(5,100)</u>	<u>(4,232)</u>			

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Street Lighting</u>						
Streetlight Maintenance	318	4,000	3,682		3,682	8.0%
Capital- Streetlight Renewal	0	5,000	5,000		5,000	0.0%
Streetlight Electricity	7,011	20,000	12,989		12,989	35.1%
Street Lighting :- Indirect Expenditure	7,330	29,000	21,670	0	21,670	25.3%
Net Expenditure	(7,330)	(29,000)	(21,670)			
<u>Facilities</u>						
Car Park Income	0	4,500	4,500			0.0%
Football Permits	5,697	5,500	(197)			103.6%
All Weather Pitch Income	0	1,400	1,400			0.0%
Other Park Permits	821	2,500	1,679			32.8%
Facilities :- Income	6,518	13,900	7,382			46.9%
Car Park Electric	143	550	407		407	26.0%
CCTV Maintenance	315	1,500	1,185		1,185	21.0%
Street Furniture Maintenance	0	600	600		600	0.0%
Dog Bins Emptying	0	2,300	2,300		2,300	0.0%
Waste Bins	2,386	5,300	2,914		2,914	45.0%
Repairs & Maintenance	12,370	25,000	12,630		12,630	49.5%
Spend from General Reserves	10,000	0	(10,000)		(10,000)	0.0%
Facilities :- Indirect Expenditure	25,214	35,250	10,036	0	10,036	71.5%
Net Income over Expenditure	(18,696)	(21,350)	(2,654)			
<u>Buildings</u>						
Churchill Hall Rent	0	20	20			0.0%
RKP Base Rent	6,250	25,000	18,750			25.0%
RKP Turnover Rent	11,697	26,000	14,303			45.0%
Buildings :- Income	17,947	51,020	33,073			35.2%
Repairs & Maintenance	6,385	18,000	11,615		11,615	35.5%
RKP Cleaning	2,440	7,000	4,560		4,560	34.9%
Buildings :- Indirect Expenditure	8,825	25,000	16,175	0	16,175	35.3%
Net Income over Expenditure	9,122	26,020	16,898			
<u>Grounds Maintenance</u>						
Devolved Services Income	0	6,198	6,198			0.0%
Grounds Maintenance :- Income	0	6,198	6,198			0.0%

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Repairs & Maintenance	5	0	(5)		(5)	0.0%
Park/Footpaths Grds Maint	11,012	35,000	23,988		23,988	31.5%
Devolved Services	7,475	15,000	7,525		7,525	49.8%
Tree Work	0	5,000	5,000		5,000	0.0%
Equipment & Tree Safety Survey	1,570	1,600	30		30	98.1%
Grounds Maintenance :- Indirect Expenditure	20,061	56,600	36,539	0	36,539	35.4%
Net Income over Expenditure	(20,061)	(50,402)	(30,341)			
<u>Allotments</u>						
Allotments Income	55	990	935			5.6%
Allotments :- Income	55	990	935			5.6%
Allotments	371	500	129		129	74.1%
Allotments :- Indirect Expenditure	371	500	129	0	129	74.1%
Net Income over Expenditure	(316)	490	806			
<u>Churchyard</u>						
Churchyard Income	6,068	6,000	(68)			101.1%
Churchyard :- Income	6,068	6,000	(68)			101.1%
Churchyard Waste Charges	2	65	63		63	3.1%
Churchyard Maintenance	1,350	4,500	3,150		3,150	30.0%
Churchyard :- Indirect Expenditure	1,352	4,565	3,213	0	3,213	29.6%
Net Income over Expenditure	4,716	1,435	(3,281)			
<u>Events</u>						
Event Grants/Income	5,078	0	(5,078)			0.0%
Events :- Income	5,078	0	(5,078)			
Annual Events	12,951	14,000	1,049		1,049	92.5%
Events :- Indirect Expenditure	12,951	14,000	1,049	0	1,049	92.5%
Net Income over Expenditure	(7,873)	(14,000)	(6,127)			
<u>Projects and Grants</u>						
Grants	(14,843)	15,000	29,843		29,843	(99.0%)
Project: Burial Ground Mapping	0	300	300		300	0.0%
Project - CCTV Extension	0	4,500	4,500		4,500	0.0%
Project - AWP Drainage	0	18,000	18,000		18,000	0.0%

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Spend from General Reserves	(85,000)	0	85,000		85,000	0.0%
Projects and Grants :- Indirect Expenditure	(99,843)	37,800	137,643	0	137,643	(264.1%)
Net Expenditure	99,843	(37,800)	(137,643)			
<u>Income</u>						
Precept	158,663	317,326	158,663			50.0%
Sponsorship & Donations	0	3,500	3,500			0.0%
Interest Received	5,320	2,000	(3,320)			266.0%
Miscellaneous Income	386	5	(381)			7720.0%
Income :- Income	164,369	322,831	158,462			50.9%
Net Income	164,369	322,831	158,462			
Grand Totals:- Income	207,035	400,939	193,904			51.6%
Expenditure	129,983	400,767	270,784	0	270,784	32.4%
Net Income over Expenditure	77,052	172	(76,880)			
Movement to/(from) Gen Reserve	77,052	172	(76,880)			

Earmarked Reserves

<u>Account</u>		<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320	EMR Streetlights	40,000.00	5,000.00	45,000.00
321	EMR Playpark Equipment	40,000.00	7,500.00	47,500.00
322	EMR Street Furniture	15,000.00	5,000.00	20,000.00
323	EMR Churchyard	28,959.00	2,041.00	31,000.00
324	EMR Major Asset Repair	15,000.00	10,000.00	25,000.00
326	EMR Allotments	3,000.00		3,000.00
327	EMR Defibrillators	2,000.00	500.00	2,500.00
328	EMR Woodland Management	5,000.00		5,000.00
329	EMR Pond Renovation	10,000.00	2,000.00	12,000.00
331	EMR Park ANPR	25,000.00	-25,000.00	0.00
332	EMR Park View Resurfacing	16,000.00		16,000.00
336	EMR Highway Projects	10,000.00	10,000.00	20,000.00
337	EMR Beach Area Improvements	15,000.00	5,000.00	20,000.00
338	EMR Car Park Resurfacing	0.00	20,000.00	20,000.00
339	EMR Elections	0.00	2,000.00	2,000.00
		<u>224,959.00</u>	<u>44,041.00</u>	<u>269,000.00</u>

Invoices to be approved at Tuesday 16th September 2025 Council Meeting						
Date	Company	Invoice Number	For	Amount £	Vat £	Total £
11/09/2025	A&M Fencing Co Ltd	1651	AWP Rotaspikes x 4	£1,154.00	£230.80	£1,384.80
12/08/2025	Benjamin Hasker	AST291025	Punch & Judy Half Term Show x2	£300.00	£0.00	£300.00
01/09/2025	Bucks Council	2209031819	Park Waste August 25	£487.00	£0.00	£487.00
03/09/2025	Buckland Landscapes Limited	56153	Park grounds maintenance	£1,434.02	£286.80	£1,720.82
19/08/2025	Bucks Boilers Ltd	20752003	RKP urinals repair	£104.17	£20.83	£125.00
15/09/2025	DCK Payroll	26119	Sept 25 Payroll Admin	£33.90	£6.78	£40.68
26/08/2025	Gardens by Gathercole	SG1690	Aug 25 Burial Grds Maintenance	£270.00	£0.00	£270.00
04/09/2025	Gartec	863154	RKP lift battery	£40.07	£8.01	£48.08
01/09/2025	Goldleaf Groundcare	14935	Hedges footpath maintenance	£561.40	£112.28	£673.68
01/09/2025	Gutterbugs	INV-0849	RKP Churchill hall gutter clearing	£2,506.00	£501.20	£3,007.20
28/08/2025	Mr J Hughes	Expenses	2 Turvey Close Land Registry	£14.00	£0.00	£14.00
28/08/2025	Impact signs	48821	Signage installation	£6,041.70	£1,208.33	£7,250.03
11/09/2025	KC Gardens	13	RKP Gardening Sept 25	£125.00	£0.00	£125.00
01/09/2025	National Allotment Society	Subs	Annual Subscription to NAS	£70.00	£14.00	£84.00
22/08/2025	Paw Print	21660	Office printer	£162.88	£32.58	£195.46
01/09/2025	PFL Group	2962	Quarterly Play Equipment Inspection	£150.00	£30.00	£180.00
02/09/2025	SLCC Enterprises	BK222786-1	Accuracy Skills training SP	£240.00	£48.00	£288.00
02/09/2025	SLCC Enterprises	BK222789-1	Time Management Training HS	£35.00	£7.00	£42.00
21/08/2025	Tickford Security Systems	40437	CCTV systems Annual Maintenance	£195.00	£39.00	£234.00
12/09/2025	K Workman	60	Park Keeper duties Aug 25	£1,336.60	£0.00	£1,336.60
01/09/2025	Your Café in the Park	1163	RKP Cleaning Aug 25	£620.00	£0.00	£620.00
Direct Debits:						
27/08/2025	British Gas	12186173	Car Park Lights Elec Aug 25	£29.11	£1.46	£30.57
15/09/2025	British Gas	12390852	Office Elec Aug 25	£71.41	£6.78	£78.19
28/08/2025	Hugo fox	17691	Website hosting	£19.99	£4.00	£23.99
15/09/2025	Tanswell Technology	15021	Office IT subs/support	£49.50	£9.90	£59.40
Debit Card						
05/08/2025	Amazon	GB56087MABEI	Orchard 8kg plant food	£17.49	£3.50	£20.99
05/08/2025	Amazon	GB560GT0ABEI	Lever arch files	£13.99	£2.80	£16.79
05/08/2025	Amazon	GB508GOHGGYX5I	Orchard equipment cleaner	£4.95	£0.99	£5.94
05/08/2025	Amazon	GB5005XW10F2HI	Orchard curved blade	£34.44	£6.89	£41.33
10/08/2025	Amazon	GB500E6TTDR2XI	annular ring nails	£13.13	£2.64	£15.77
27/08/2025	Amazon	GB57AM4WABEII	Orchard heavy duty stakes	£9.12	£1.83	£10.95
26/08/2025	Amazon	GB57C0YCABEI	Orchard edging border	£79.41	£15.90	£95.31
12/09/2025	Amazon	GB57UH81ABEI	Disposable Gloves	£16.63	£3.33	£19.96
27/08/2025	Aston Clinton Stores	Receipt	milk/bleach	£2.75	£0.00	£2.75
26/08/2025	Canva	04620-27844066	Canva yearly invoice for software	£99.99	£0.00	£99.99
02/09/2025	Co-op	Receipt	milk	£1.20	£0.00	£1.20
04/08/2025	eBay	91340766822	Orchard work bench	£47.00	£0.00	£47.00
04/08/2025	eBay	141350167139	Fountain info board cleaner	£6.32	£0.00	£6.32
11/09/2025	Foamex Board Printing	904409	anti climb spikes signs x2	£30.00	£6.00	£36.00
22/08/2025	World of Felco	5000016550	Orchard 2 x secateurs & Care equip	£124.65	£24.93	£149.58
				£16,551.82	£2,636.56	£19,188.38
INCOME August 2025						
Date	Company	Invoice Number	For	Amount £		
04/08/2025	CCLA Investments		Interest	£890.44		
05/08/2025	Non-resident	B25/11	EROB & Ashes interment Plot M227	£550.00		
05/08/2025	Your Café in the Park	Standing Order	Monthly RKP rental payment	£3,600.00		
06/08/2025	HMRC		2025/25 Q1 VAT refund	£21,910.28		
06/08/2025	Aston Clinton Football Club	PPACFC/25/01	2025/26 season pitch hire	£1,825.00		
06/08/2025	K Y Green Funeral Directors	B25/07	EROB & Burial Plot O271	£900.00		
15/08/2025	Resident	B25/10	EROB & Ashes interments x2 Plot 7b	£617.50		
27/08/2025	Bucks Council Community Board		2025 Family Festival Grant	£3,200.00		
27/08/2025	Aston Clinton Colts	PPACC/25/02	U14 pitch hire Sept 25	£60.00		
				£33,553.22		



ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

Tel: 01296 631269

Email: clerk@astonclinton.org

Minutes of the **Facilities Committee** meeting
held at 6.30pm on **10th September 2025** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr M Mason, Cllr C Read & Cllr L Ronson

IN ATTENDANCE: Mrs S Payne (Clerk/RFO) & 1 member of the public (Minutes F25.25 & F25.29x)

F25.25 Public Participation The member of the public answered questions regarding their application for a memorial bench in the park.

F25.26 To Receive Apologies for Non-Attendance Received and accepted from Cllr J Hodge & Cllr C Judge.

F25.27 To Receive Declarations of Interests or Requests for Dispensation None received.

F25.28 To Approve the Minutes of the Committee Meeting Held on 6th August 2025

The minutes of the meeting held on 6th August 2025 were approved as a true and accurate record and were signed by the Chair.

F25.29 Grounds Maintenance & Recreation

- i. All-weather pitch(AWP) security: Cllr McCall reported that the spiked rollers had been installed near the goal mouths.
- ii. Picnic table concrete base: The committee considered two quotes. **It was resolved to accept quote 1 from HA Phipps for a 2m x 3m square 150mm deep base at a cost of £780.** **ACTION: Cllr Read**
- iii. Colts request for a contribution towards pitch groundwork: The Colts had received two quotes to carry out groundworks to the football pitch near the tennis courts. **It was resolved to make a contribution of £1,000 towards quote 1 of £1,800, or a contribution of £2,000 towards quote 2 of £3,995, depending on which quote the Colts selected. This was with the understanding that fencing would be installed around the area until the grass seed had fully germinated.** **ACTION: Cllr McCall**
- iv. Bin store: Cllr Read reported that three quotes had been sought for a larger bin store to replace the existing one. **It was resolved to accept quote 1 from HA Phipps for £5,500 for the removal of the existing store and the installation of a 6.6m long by 4m wide store with 2 x 1.5m wide gates and 1 x 1m wide gate. The gates would be hung on extra-long arms, with the right-hand gate hung on hinges to allow it to be clipped back for safety reasons.** It was acknowledged that there may be an additional cost if the base needed modification. **ACTION: Cllr Read**
- v. Allotment update: The allotment update report was noted. A tree from neighbouring land had fallen and damaged a section of the allotment fence. The landowner was making arrangements for a repair. There were currently 3 vacant plots, with no one on the waiting list despite extensive advertising. The suggestion of offering allotments to those outside Aston Clinton and Buckland was considered.
- vi. Allotment Waiting List Policy: The committee reviewed the policy given. **It was resolved that residents living within 3 miles of the Aston Clinton Parish boundary would be considered for allotment tenancies, with Aston Clinton residents taking priority.**
- vii. Allotment Tenant's Enforcement & Appeal Procedure: The committee reviewed the policy and agreed there were no amendments required.

- viii. 2027 allotment tenancy and fees: The committee considered the proposed changes to the 2027 allotment tenancy agreement. **It was resolved that the 2027 allotment fees be £26 for a full plot and £13 for a half plot; clause 6.2.9 would include residents living within 3 miles of the Aston Clinton boundary; Schedule A would include, as point 1.6, a paragraph on insurance cover; section 2.10 would remove the maximum number of water butts allowed on each plot but would include a height restriction of 4ft when mounted; and point 7.12 would be added, stating that tenants cultivate the allotment at their own risk.** ACTION: Clerk
- ix. Allotment competition: **It was resolved that the winners of the Best Allotment & Best Newcomer completions receive one year's allotment tenancy for free as the prize.**
- x. Memorial bench application: The committee considered a request for a memorial bench in the beach area of the park. The committee agreed that the proposed siting of the bench on the slope near the beach area was not suitable. It was agreed that an alternative site, acceptable to the committee, be considered by the family. This site was in the same area but further up the slope where it flattens, away from the picnic area, on the edge of the path, facing the beach area at an angle. The family would consider this site and respond shortly. ACTION: Clerk

F25.30 Events

- i. October half term Punch & Judy Show: Cllr Mason reported that a balloon modeller would be joining the Punch & Judy entertainer for the two sessions on 29th October 2025.
- ii. 2025 Scarecrow Trail: Cllr Mason reported that 22 organisations had signed up for the event. The allotment holders had been invited to take part.
- iii. Christmas Tree & Carols: The school choir had confirmed their attendance and a 15ft Christmas tree had been ordered and would be delivered on 26th November 2025.
- iv. Remembrance Service: A meeting had been arranged with the Royal British Legion to go over arrangements.
- v. Horticultural Society Plant Sale: **It was resolved to permit the Horticultural Society to hold its annual plant sale in the small car park on Saturday 9th May 2026 from 9am to 1pm.**

F25.31 Red Kite Pavilion (RKP) & Churchill Hall

- i. Churchill Hall condensation issues: Cllr Read reported that it had been difficult to find contractors willing to provide quotes. One contractor had proposed that the existing heater in the lobby be attached to a thermostat to ensure that the lobby temperature did not fall below 18°C, as this might address the issue. It was agreed that this proposed solution be actioned. The Clerk would check whether cavity wall insulation had been installed and, if not, investigate the possibility of installation with potential grant funding. ACTION: Clerk
- ii. Churchill Hall heating upgrade: Cllr Read reported that a contractor had visited the site to discuss solutions for heating the space. A quote was considered for the installation of two wall-mounted indoor air conditioning/air source heat pump units on the back wall of the hall by the fire exit. These would be connected to an external unit mounted at high level on the outside wall. The cost would be £5,650, with protective cages available for the external units. **It was resolved that, should the Clerk secure grant funding towards the heating upgrade, the quote of £5,650 plus the additional cost for protective cages be approved.** It was also noted that the Clerk would check if planning permission was required. ACTION: Clerk

The meeting closed at 7.55pm

Signed.....Date



ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

Tel: 01296 631269

Email: assistantclerk@astonclinton.org

Minutes of the **Planning Committee** meeting
held at 6:30pm on **21st August 2025** at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr J Hughes, Cllr M Mason, Cllr D McCall & Cllr L Ronson

IN ATTENDANCE: Mr H Stephens (Assistant Clerk), 17 Members of Public
(16 Present until P25.31iv, 1 present until P25.34)

P25.26 Public Participation (limited to 15 minutes)

Eight members of the public made comments regarding Planning Application 25/01672/APP. Objections were raised regarding the application; being located outside of the settlement boundary, being a development out of character with the identity of the village and an intrusion into open countryside, a strain on local services and infrastructure, coalescence with the Woodlands Development and Aylesbury, and would result in major increases in traffic along the narrow roads nearby.

One member of the public made comments regarding Planning Application 25/02067/APP. Objections were made to the application that; access to the main road would create a congested area for traffic opposite two cottages, the massing of the development plot, and concerns of poor allotting of car parking for the size of buildings intended by the application.

P25.27 To Receive Apologies for Non-Attendance None Received.

P25.28 To Receive Declarations of Interests or Requests for Dispensations None Declared.

P25.29 To Approve the Minutes of the Committee Meeting Held on 24th July 2025

The minutes of the meeting held on 24th July 2025 were approved as a true and accurate record and were signed by the Chair.

P25.30 To Note Recent Decisions & those at Variance with the Recommendations of this Committee

Of the three applications decided between 14th July and the 11th August, none were of a different outcome.

P25.31 To Consider Planning Applications

i. [25/02067/APP](#) Aston Park Cottage London Road HP22 5HL

Residential development of five detached houses and associated access arrangements
RESOLVED WITH A VOTE OF 3 (Cllrs Mason, McCall, Read) – 2 (Cllrs Hughes, Ronson): NO OBJECTION - Subject to the following conditions: that all existing trees and shrubbery which die within five years of construction due to disturbance are replaced; any trees and shrubbery planted during construction are subject to a minimum three-year replacement period should any fail; that no gate or access is created linking the development to Aston Clinton Park; and that one of the proposed southern five-bed dwellings is amended to a three-bed dwelling in order to reduce the overall massing of the plot, in accordance with Policy HQD1 of the Aston Clinton Neighbourhood Plan (ACNP).

ii. [25/02257/APP](#) 10 London Road HP22 5HQ

Rear part ground floor, part first floor extension to existing dwelling and two rooflights
RESOLVED: SUPPORT

iii. [21/04898/ADP](#) **Westonmead Farm Aston Clinton Road HP22 5AB**

Reserved Matters (appearance, layout, scale and landscaping) pursuant to outline approval 17/04819/AOP (up to 157 dwellings) (including Suitable Alternative Natural Greenspace and circular walk) and the specific requirements pursuant to outline condition nos. 1, 2, 6, 7, 8, 9, 11, 12, 13, 14, 15, 18, 20 and 26 thereto.

RESOLVED: NO FURTHER COMMENT

iv. [25/02250/AOP](#) **Land East Of College Road South HP22 5FZ**

Outline planning application with all matters reserved (aside from means of access), for the demolition of existing structures, and erection of up to 66 dwellings, new vehicular access, car parking, pedestrian routes, sustainable urban drainage, landscaping and accessible onsite open space

RESOLVED: OBJECT - The application could only be approved through the NPPF 2024 paragraph 11d caveat relating to Buckinghamshire Council's five-year housing land supply. ACPC maintains that there is strong evidence the proposal is unsustainable, and its harms outweigh limited benefits. It is requested that Buckinghamshire Council (BC) postpone any decision until the Buckinghamshire Local Plan is in draft and a wider strategy is properly considered. Otherwise, the scheme risks approval on technicality rather than sustainable grounds. ACPC highlight that Aston Clinton has already absorbed disproportionate housing growth compared with other "larger villages" under the Vale of Aylesbury Local Plan (VALP), with a 43% increase in dwellings and 60% increase in population since 2011, exhausting school, healthcare and other infrastructure capacity. VALP itself acknowledged Aston Clinton had reached its limits, and ACPC stress that further development would undermine sustainability across social, environmental and economic factors. It is noted that previous refusals and appeal dismissals exist on the same site due to harm to landscape, settlement character, and coalescence with Aylesbury and the Woodlands development. These points remain valid and more pressing now, they stress the proposal lies outside the settlement boundary, erodes strategic open space, and undermines the village identity. Concerns are raised over inadequate sustainable transport provision, over-reliance on cars due to distance from village amenities, unsubstantiated claims of local employment benefit, lack of healthcare capacity, highway constraints on College Road South and Brook Street, and serious construction traffic risks. Green space provision is lacking and reliance on S106 contributions rather than Community Infrastructure Levy is considered inadequate to meet local needs. Bucks Council are urged to support this objection, Aston Clinton requires only minimal further housing and that sustainable development should be achieved through fair distribution across the county, not continued disproportionate pressure on the village.

16 Members of Public left the meeting

v. [25/02343/APP](#) **Land To Rear Of 83 - 89 Aylesbury Road**

Conversion and enlargement of existing detached double garage and storeroom to one bedroom bungalow

RESOLVED: SUPPORT

P25.32 To Note the Buckinghamshire Council Decision to cease the requirement of Yellow Planning Notices

It was agreed that further research would be undertaken to establish the legal basis for the requirement of Yellow Planning Notices

ACTION: Cllr Read

P25.33 Neighbourhood Plan Review Working Group

- i. Neighbourhood Plan Review Working Group: It was reported that a meeting of the Working Group took place on the 14th August regarding potential housing stock requirements under the proposed Bucks Local Plan.

It was agreed that a follow up meeting would be booked.

ACTION: NHP Review WG

1 Member of Public left the meeting

P25.34 It was resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

P25.35 To Receive a Report on Enforcement Cases

It was reported that an Enforcement Notice had been enacted at 5 Pfullman Street to cease Child Day Care activities.

The meeting ended at 8.22pm

Signed.....Date

DRAFT